

**WASCO COUNTY BOARD OF COMMISSIONERS**  
**REGULAR SESSION / AGENDA WEDNESDAY, DECEMBER 17, 2014**  
**LOCATION: Wasco County Courthouse, Room #302**  
**511 Washington Street, The Dalles, OR 97058**

**Public Comment:** Individuals wishing to address the Commission on items not already listed on the Agenda may do so during the first half-hour and at other times throughout the meeting; please wait for the current speaker to conclude and raise your hand to be recognized by the Chair for direction. Speakers are required to give their name and address. Please limit comments to five minutes, unless extended by the Chair.

**Departments:** Are encouraged to have their issue added to the Agenda in advance. When that is not possible the Commission will attempt to make time to fit you in during the first half-hour or between listed Agenda items.

**NOTE:** With the exception of Public Hearings, the Agenda is subject to last minute changes; times are approximate – please arrive early. **Meetings are ADA accessible.** For special accommodations please contact the Commission Office in advance, (541) 506-2520. TDD 1-800-735-2900.

1:00 p.m.

**CALL TO ORDER**

*Items without a designated appointment may be rearranged to make the best use of time. Other matters may be discussed as deemed appropriate by the Board.*

- Corrections or Additions to the Agenda
- Administrative Officer - Tyler Stone: Comments
- [Discussion Items](#) (Items of general Commission discussion, not otherwise listed on the Agenda)  
[ODOT/FCC Letter](#), [M57 Contract](#), [Appointments](#), [Budget Officer](#), [Budget Committee](#)
- [Consent Agenda](#) (Items of a routine nature: minutes, documents, items previously discussed.) [Minutes:](#)  
[12.3.2014 Regular Session](#), [Jail Capacity Management Resolution](#), [Re-appointments](#)

1:00 p.m.      [County Counsel](#) – Tyler Stone/ Brad Timmons

1:30 p.m.      Discussion/Items not on the agenda

2:00 p.m.      [Recess for Service District Meetings](#)

2:15 p.m.      [Staffing Recommendations](#) – Tyler Stone/Marty Matherly

2:30 p.m.      [Assessment and Taxation End of Year Report](#) – Jill Amery/Tom Linhares

2:45 p.m.      [North Central Public Health Quarterly Report](#) – Fred Schubert/Teri Thalhofer

3:00 p.m.      [Contingency Request](#) – Fred Davis

3:10 p.m.      [Executive Session](#) – Pursuant to ORS 192.660(2)(e) Real Property Transactions,

**NEW / OLD BUSINESS**  
**COMMISSION CALL / REPORTS**  
**ADJOURN**

If necessary, an Executive Session may be held in accordance with: ORS 192.660(2)(a) – Employment of Public Officers, Employees & Agents, ORS 192.660(2)(b) – Discipline of Public Officers & Employees, ORS 192.660(2)(d) – Labor Negotiator Consultations, ORS 192.660(2)(e) – Real Property Transactions, ORS 192.660(2)(g) – Trade Negotiations, ORS 192.660(2)(h) - Conferring with Legal Counsel regarding litigation, ORS 192.660(2)(i) – Performance Evaluations of Public Officers & Employees, ORS 192.660(2)(j) – Public Investments, ORS 192.660(2)(m) – Security Programs, ORS 192.660(2)(n) – Labor Negotiations



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PRESENT: Scott Hege, Commission Chair  
Rod Runyon, County Commissioner  
Steve Kramer, County Commissioner  
STAFF: Tyler Stone, Administrative Officer  
Kathy White, Executive Assistant

At 1:00 p.m. Chair Hege opened Regular Session of the Board of Commissioners with the Pledge of Allegiance. There were no corrections or additions to the agenda.

**Agenda Item – County Counsel**

Mr. Stone reported that on November 25, 2014, Wasco County District Attorney Eric Nisley resigned his duties as County Counsel. He stated that under State Statute it may be that the District Attorney cannot legally step down from those duties, however, that is a topic the Commission can address at a later time. He said that he limited his inquiries to firms with which the County has an existing relationship. Brad Timmons' firm has done a lot of work for the County on contracts and leases; Dan Olsen has done a lot of work for the County as general counsel. The Timmons' firm is in local while Dan Olsen is located in Portland.

Mr. Stone explained that Mr. Olsen is not physically present but submitted a proposal and resume. He pointed out that Mr. Olsen proposes that he continues to work with the County as back-up counsel; he does not have the capacity to take the County on

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full-time. He stated that the budget for counsel is about \$80,000 plus the \$20,000 to DA Nisley for his services. He added that a large portion of legal costs are associated with union negotiations. He introduced Mr. Timmons to the Board.

Mr. Timmons stated that he has made some minor adjustments to his proposal in response to Mr. Stone's feedback - section 3-D "samples may include" and "help if requested." He explained that his intent is to have the County as a high priority client and participate as needed in meetings. He stated that his firm has a background in municipal law and will be responsive to the executive assistant to oversee and identify legal issues.

Mr. Timmons observed that due to the nature of the District Attorney's case load, the County may have been underserved by that system; his firm will be billing against a \$5,000 monthly fee and will have the time to work on getting County property moving back onto the tax roll. He said that should the Board decide to engage his firm, he would like to have a May review to determine what adjustments need to be made in order to meet the needs of the County; thereafter, he envisions an annual review in October. He explained that any unused monthly fee will roll forward to be billed against in the following months.

Mr. Timmons pointed out that he has already done work for the County and believes he has served the County well; he enjoys the work and looks forward to building on that relationship. His firm is located at the Port of The Dalles and anticipates having 12 full-time employees. He stated that for the transition period of two months, he is capping their fee at \$5,000 no matter how many hours are logged; he anticipates increased work during this time as processes are developed.

Mr. Nisley stated that he has done some rough tracking of his hours over the last three years. He acknowledged that he has not done everything that could be done due to his workload as DA - the County work is not a priority for him. He stated that in January of this year, he logged between eighteen and twenty hours.

Commissioner Runyon stated he had spent some time talking with Mr. Timmons yesterday and expressed his two main concerns - that Ms. White is able to complete her work in a timely fashion and that Mr. Stone has ready access to an attorney. He said that he believes Mr. Olsen would also be a good choice but is not available full-



time. He stated that he is also pleased to have the firm looking at the agenda on a regular basis and that the firm has some background in land issues.

Mr. Timmons said that he will be meeting with department heads and will work with Mr. Nisley, with whom he already has a professional relationship, to make sure the County's needs are being met.

Mr. Stone pointed out that being without County counsel puts the County at risk and therefore this action qualifies as an emergency procurement under the contracting rules. In addition, service contracts are viewed differently than building and goods contracts and may not be required to go out for bid. Some discussion ensued as to the dollar value of the agreement and the emergency status of the procurement of services. Mr. Nisley stated that he does not think it is wrong to hire Mr. Timmons now and then look at others.

**{{{Commissioner Runyon moved to accept Mr. Timmons' proposal to serve as County Counsel as an emergency procurement effective date of January 1, 2015, reserving the right to look at other firms between now and then. Commissioner Kramer seconded the motion which passed unanimously.}}}**

Commissioner Kramer expressed the thanks of the Board to Mr. Nisley for his years of service as County Counsel.

#### **Public Comment – Cultural Trust**

Corliss Marsh reported that the local Cultural Trust Coalition had awarded 9 grants totaling nearly \$8,000 this year. She explained that if you donate to an organization on the list and to the Trust you will receive a tax credit which reduces your taxes for your Trust donation. She pointed out that the local library is on the list.

#### **Discussion List – M57 Grant**

Community Corrections Director Robert Martin explained that this is basically a renewal of the contract with Crossroads Counseling to provide Level II counseling. He stated that the funding comes from the Measure 57 grant from the State for \$42-43,000 per year. He said that Crossroads provides excellent service and interfaces well with the offenders.



**{{{Commissioner Kramer moved to approve the Wasco County Community Corrections Contract Agreement for Level II Substance Abuse Treatment Program. Commissioner Runyon seconded the motion which passed unanimously.}}}**

**Discussion List – ODOT/FCC Letter**

Chief Deputy Magill reported that ODOT has already taken frequencies from Wasco County. Yamhill County has filed an appeal and is seeking legal action against the State and Region 35. He said that the frequencies are gone and his biggest concern going forward is that the rural counties have been run over by Willamette Valley politicians – they did not respond to any appeals; they just continued to move forward.

Mr. Stone stated that this issue is not that Wasco County needs these frequencies today; it is that we may need them in the future. He recommended that the Board support Yamhill's efforts to bring the situation to light. Chief Deputy Magill concurred.

Commissioner Kramer stated that he supports Yamhill's efforts to defend the rights of the rural counties. Commissioner Runyon agreed saying that they are breaking their own rules and we cannot sit by silently while they do so.

**\*\*\*The Board was in consensus to send a letter of support for Yamhill County's efforts to appeal the decision to take frequencies from the rural counties to accommodate ODOT.\*\*\***

**Consent Agenda – Jail Capacity Management Plan**

DA Nisley explained that he was not here for this discussion at the previous session. He stated that today the Wasco County count is 39. He said that he understands the financial issues but he is concerned that more crimes are being committed by people being released through the matrix. He observed that the costs for incarceration are fairly static for the first 100 inmates and then rises about \$10 per day for every inmate over 100. He believes that the IGA should be revisited with a new formula determining financial responsibility; Hood River needs to be brought into reality. In his opinion, Hood River should have been removed from the IGA. He said a

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renegotiation of the formula will make everyone safer.

Chair Hege said that in a perfect world Wasco County would have more beds – it would be better to have many of the offenders incarcerated. DA Nisley agreed, saying that those are on probation are committing crimes – they stack up charges over and over because they are released; they steal from our community. Chair Hege replied that discussions are underway to develop a different funding formula. The current plan is to modify the management plan to still have 50 as the cap for Wasco County inmates but to start looking at the population when it reaches 40 – it is an issue of administrative overlaps.

DA Nisley pointed out that most of the County's municipalities do not have a police force but the City of The Dalles does and does not pay into NORCOR. He suggested that the Board think about asking the City of The Dalles to help offset those costs that come to the County – they are enforcing State law which the County would enforce were they not here and the State would enforce were the County not doing that. Commissioner Runyon agreed that the issue is complicated. Chair Hege said that the Board understands and shares DA Nisley's concerns and hopes to have a better resolution to the issue.

<b>Discussion List – Budget Committee</b>
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Chair Hege stated that there are three highly qualified applicants for the vacancy on the Budget Committee. Commissioner Kramer stated that Mr. Polehn already serves on the Fair board and does an excellent job; he has shown a definite interest in increasing his education in county government. Commissioner Runyon added that Mr. Polehn has also been part of BOPTA and said he supports Mr. Polehn, although the other candidates are very good as well and have been involved in the community.

**{{{Commissioner Kramer moved to approve Order #14-124 appointing Ken Polehn to the Wasco County Budget Committee. Commissioner Runyon seconded the motion which passed unanimously.}}}**

At 2:07 p.m. Chair Hege recessed from the regular session to open Service District meetings.

At 2:11 p.m. Chair Hege reconvened the regular session.



**Agenda Item – Staffing Recommendations**

Mr. Stone announced that Planning Director John Roberts has resigned to take a position in Hood River and Public Works Director Marty Matherly will retire at the end of this year. He reported that he met with each director for their input as to how to move forward through a transition to new senior management; both advised appointing an interim director while the County works through the process of filling the vacancies. He said that the recommendation for the Planning Department is Senior Planner Angie Brewer; for the Public Works Department the recommendation is Project Manager Arthur Smith. Mr. Stone stated that he supports both recommendations.

{{{Commissioner Kramer moved to appoint Angie Brewer as Interim Planning Director. Commissioner Runyon seconded the motion which passed unanimously.}}}

{{{Commissioner Runyon moved to follow staff recommendation to appoint Arthur Smith as Interim Public Works Director. Commissioner Kramer seconded the motion which passed unanimously.}}}

**Agenda Item – Budget Officer**

Finance Director Monica Morris stated that along with the appointment as Budget Officer comes a certain amount of authority. She reminded the Board that during the recent election there was some debate about the budget process. She stated that she wants to make it clear that she will not be changing that process.

{{{Commissioner Kramer moved to approve Order #14-086 re-appointing Monica Morris as Wasco County Budget Officer. Commissioner Runyon seconded the motion which passed unanimously.}}}

**Discussion List - Appointments**

EDC

{{{Commissioner Kramer moved to approve Order #14-089 appointing Kathy Ursprung to Position #4 on the Economic Development Commission. Commissioner Runyon seconded the motion which passed unanimously.}}}

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**{{{Commissioner Kramer moved to approve Order #14-123 appointing Greg Johnson to Position #8 on the Economic Development Commission. Commissioner Runyon seconded the motion which passed unanimously.}}}**

Public Works Building Safety Committee

**{{{Commissioner Kramer moved to approve Order #14-113 appointing Matt Morris to the Public Works Building Safety Committee. Commissioner Runyon seconded the motion which passed unanimously.}}}**

Chair Hege asked what exactly this committee does. County Surveyor Dan Boldt replied that they satisfy the OSHA rule that there be a committee in place, they evaluate and ensure safety measures. Mr. Stone added that one of their primary functions is the safety of the road equipment. He said that the Public Works committee has done an excellent job and he would like to see that extended to the other county buildings.

Planning Commission

**{{{Commissioner Kramer moved to approve Order #14-117 appointing Brad DeHart to Position #3 on the Wasco County Planning Commission. Commissioner Runyon seconded the motion which passed unanimously.}}}**

**{{{Commissioner Runyon moved to approve Order #14-118 appointing Jeff Handley to Position #6 on the Wasco County Planning Commission. Commissioner Kramer seconded the motion which passed unanimously.}}}**

**{{{Commissioner Kramer moved to approve Order #14-119 appointing Mike Davis as First Alternate on the Wasco County Planning Commission. Commissioner Runyon seconded the motion which passed unanimously.}}}**

Commissioner Runyon suggested that those not selected to serve on the Budget Committee be encouraged to apply for the remaining vacancy on the Planning Commission.



**Consent Agenda – Minutes, Management Plan & Reappointments**

{{{Commissioner Runyon moved to approve the Consent Agenda.  
Commissioner Kramer seconded the motion which passed unanimously. }}}}

**Agenda Item – Assessment & Taxation End of Year Report**

Mr. Stone thanked Interim Assessment & Taxation Director Tom Linhares and County Assessor & Tax Collector Jill Amery for their hard work over the last 10 months. He said that both were dropped into the cold and dark and have blazed a trail which the report illustrates. Ms. Amery thanked him for his kind words, adding that there is more to be done.

Mr. Linhares said he cannot add much to the memo included in the Board Packet; it has been a very challenging year. He explained that Tim Lynn, the Assessor who passed away suddenly in January, did a great part of the work himself and took that knowledge with him. That coupled with the new software implementation, which he had also worked on mostly himself, made for a difficult transition. He said that the staff has stepped up and done a great job working to clear the hurdle in their path. He said that having Ms. Amery start early in the process was a godsend and will mean that she will start her job in January much better prepared. Ms. Amery agreed and noted that Board Assistant Kathy White, Office Manager Sue Stephens, Finance Director Monica Morris and HR Generalist Barbara Case have all been particularly helpful.

Mr. Linhares reviewed his memo and said that he will be returning for 3-3.5 days one week a month for most of next year to help develop written processes for all tasks in the Assessment & Taxation Office. Those will serve as a foundation for the work and help when new staff is hired. There are already some written processes in place but most were made obsolete with the implementation of the new software system. Ms. Amery pointed out that this will be very helpful as in the next 3-5 years, her office will lose three or four long-term employees to retirement.

Ms. Amery announced that one of her staff is going out on maternity leave and will be replaced by a temporary business staffer – Maria – who has been in the office for the past two days being trained. They will realize a couple of thousand dollars of savings and that will help to budget for Mr. Linhares time next year.

Chair Hege noted the importance of the Assessment and Taxation function throughout the County.

Chair Hege called a recess at 2:37 p.m.

The session reconvened at 2:45 p.m.

Ms. Morris brought forth a transfer agreement (attached) for the final cash payment for the Wamic Grade Project – the contract was approved last year. She said that there have been no changes to the contract and the transfer is budgeted.

Commissioner Runyon signed the transfer agreement.

#### **Agenda Item – North Central Public Health District Quarterly Report**

Dr. Fred Schubert introduced himself as a pathologist who acts as one of two Wasco County representatives on the NCPHD Board of Health. He reviewed the report included in the packet. He explained that there is currently a \$49,000 deficit that will shrink but not disappear entirely. He stated that fees for immunizations are dropping and with the Affordable Health Care Act, patients are going to primary care providers; family planning is going to longer term birth control and patients do not have to see medical professionals as often – all of this combines to reduce Public Health income. Public Health Director Teri Thalhofer said that she will have an audit report in January.

Chair Hege noted that the loss in income are the result of positive changes; he suggested that if the public needs less services, perhaps Public Health needs less staff. Ms. Thalhofer said that is only a part of it; Public Health clientele live chaotic lives and providing them with birth control prevents a lot of other costs over time. She said that she wants to promote primary care but Public Health has another population that needs walk-in service – private providers are not ready to do that.

Chair Hege said that the report shows the allocation of the full-time employees over the service areas. He asked if it looks forward. Ms. Thalhofer replied that it does not. She said that she has spoken with Sherman County Commissioner Smith about that but they have not gained clarity. She said that if anyone has seen a service plan that



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they prefer, she is open to talking about that. She said that Public Health tries to maintain service and collaborate with partners, but they do not control their own destiny.

Chair Hege asked Ms. Morris if this report is what had been imagined. Ms. Morris responded that there was supposed to be a discussion between the County and NCPHD as to what services there are funds for and what there is not funds for as well as what is important to each of the three counties. She said there was also to be some discussion about how not all services can be practically provided to each County; it was supposed to be a tool to help in making decisions.

Ms. 'Thalhofer said that she would like to have that in writing prior to Ms. White's production of the minutes. She said that if they need to change the model of how Public Health reports back to the County, the conversations need to be happening with the representation there. Dr. Schubert said that during the facilitated agreements there was some discussion.

Ms. Morris said that a service plan should drive the budget. Ms. 'Thalhofer stated that mandated services are the drive for the budget. She said that the only services not mandated is the work around obesity and the hazardous waste.

Chair Hege said that the discussion should be how to implement those mandated services. Ms. 'Thalhofer said that some programs are flexible and some are very prescriptive.

Commissioner Kramer referenced a May email that stated NCPHD will move forward with the Service Plan which will be a valuable tool to demonstrate what services at what level and should be the driving force for the budget. Ms. 'Thalhofer said she needs more detail.

Deputy Health Officer Kathi Hall said that NCPHD needs a picture of what the County wants so they can put numbers to it. Dr. Schubert said that a cafeteria plan will not be possible. Chair Hege said that he believes that was a discussion Ms. Morris had to help Public Health direct and implement services. He said that Wasco County feels it has no control. Ms. Morris agreed saying Wasco County has no awareness or understanding of what and how services are being funded and delivered – a service

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plan could provide that clarity. She said that Sherman County Commissioner Smith had been very clear that this was something Public Health could do and that the plan would not be done by year end but soon after and would provide a road map for moving forward. Ms. Thalhoffer said they would love to see an example.

Commissioner Runyon asked if the plan was to include detail of what each County was to receive and what each county is actually receiving. Ms. Morris replied that it was to have included that detail. Ms. Thalhoffer stated that she does not get that detail; the Board of Health made a decision to get the data as a three-county entity. Chair Hege said he does not remember that decision but he believes it would be useful to have individual data for each participating County as it will help identify issues. Dr. Schubert said that the smaller counties are statistically insignificant. He said that if the Board knows of an entity that is doing a service plan of the sort being suggested, the Board of Health would like to see it.

Commissioner Runyon stated that while he appreciates the work that has been done, when a request for increased funding comes before the Board, they need detail on which to base a decision. Ms. Thalhoffer said that Sherman and Gilliam Counties pay more per capita which is what happens when you have a smaller population.

Commissioner Runyon said that last week he asked for some detail from Ms. Morris regarding the Public Health deficit – she could see the deficit but had no explanation. Ms. Thalhoffer said that if there is something missing from the report, they will try to accommodate that or explain why they cannot.

**Agenda Item – Contingency Request**

Ms. Morris said that Facilities Manager Fred Davis is facing a situation where the budget predictions do not match reality. It is not always possible to predict furniture needs accurately and some workers compensation claims have necessitated unexpected furniture purchases which could cause Facilities to go over-budget. Mr. Davis reported that he has worked with the departments who have agreed to help with the expense for their staff which has resulted in a situation where the cost to facilities is minimal and the contingency request is no longer necessary.

Mr. Davis went on to report that they saved \$3,080 in labor costs for the window frame painting project. He said that the contractor did a great job and the paint will



have a longer life than what was previously used. He added that Columbia Basin has completed their cooler replacement project and covered all costs above what Wasco County insurance covered; they have had a waterline break but the County has no responsibility for that repair as all plumbing and electrical is Columbia Basin's responsibility.

Commissioner Runyon suggested that in the next budget cycle they should explore the possibility of each department budgeting for furniture. Mr. Davis said that some departments do that now.

#### Commission Call

Chair Hege reported that he has a purchase order in his queue for approval – it is for the sheriff's department vehicle purchase through Gresham Ford. He stated that after looking into it further, he found that the difference in cost between buying locally and purchasing in the Portland area is approximately \$600 per vehicle. The local dealer cannot meet the Gresham Ford price. Chair Hege asked the board to consider the benefits to the community of spending the money in the local economy even though it costs a bit more. He said that at some point the difference would be too great to make it worth the extra expense but that in this case, he believes it would be better to spend a little more locally rather than spending it in Portland.

Ms. Morris stated that it is possible to not go with the lowest bid if there is an explanation as to why that decision was made.

Commissioner Runyon stated that there is value to the community in economic development and job creation that is probably well worth the extra \$600 per vehicle. Ms. Morris said that talking the local bid will be \$1,200 over the budgeted amount for the purchase of three vehicles. She said that in the larger picture, the County will still be under budget.

**\*\*\*The Board was in consensus to instruct the Sheriff's Department to purchase the three new vehicles locally.\*\*\***

Commissioner Kramer announced that he has the keys to the Pine Hollow vault toilet and has been in contact with Bishop Sanitation to have the facility pumped and sanitized. He asked that money be taken from the Commission's special project fund

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to have the work done. He further stated that he is meeting with organizers who may take over the facility which he proposed gifting to them. He said that the bill for changing the locks is \$274; it will be approximately \$2,000 to have it pumped and sanitized. Chair Hege said that he believes the move will be in the best interest of the community.

**\*\*\*The Board was in consensus for Commissioner Kramer to move forward to have the Pine Hollow vault toilet pumped and sanitized and work with interested parties to transfer the facility to them.\*\*\***

Commissioner Kramer stated that six years ago Wasco, Gilliam and Sherman counties combined to create a regional Public Health entity to create efficiencies and lower costs. This model has proven to be more expensive and provide less control for the needs of Wasco county citizens. The IGA expires on December 31<sup>st</sup> of this year; we can continue or we can re-evaluate how we provide those services to our citizens. Commissioner Kramer recommended that Wasco County not sign a renewal of the IGA and give notice to the Board of Health and partner counties that Wasco County will start a 12-month process to re-establish Public Health under Wasco County's leadership. He reminded the Board that prior to the regional entity, Sherman County had contracted with Wasco County for the provision of Public Health Services – an arrangement that worked well. He suggested that the Board can discuss re-establishing that relationship. He said that he believes Wasco County should seek the services of a consultant to help make the transition. He said that as a member of the NCPHD Board of Health he has seen the last five meetings have no quorum save one in which they had to wait 30 minutes to get enough members there to form a quorum. He described the Board as dysfunctional and he believes it time that this experiment end.

Chair Hege asked if what he is saying is that we will notify them that Wasco County intends to withdraw from the NCPHD. Commissioner Kramer replied affirmatively explaining that 180 days' notice is required and we will be basically be giving them 365 days' notice. He said there will be some turmoil but he believes it is in the best interest of Wasco County.

- **{{{Commissioner Kramer moved to give notice of Wasco County's intent to withdraw from NCPHD and to not sign a renewal IGA for NCPHD.**



**Commissioner Runyon seconded the motion.**

DISCUSSION

Mr. Stone said that as the Board thinks about this there have been a lot of challenges with the current arrangement; the services that have been provided have been good which is commendable to staff – the issues are in the governance.

Chair Hege asked Ms. White what she had found in her research. Ms. White responded that she had found nothing prohibiting the Board from making decisions on items not on the agenda.

Commissioner Runyon asked if Mr. Stone could foresee what the repercussions will be. Mr. Stone replied that the County will take 12 months to find out how to best provide services – the last 6 years have not been easy nor will the next 12 months.

Commissioner Runyon observed that a lot of the problem has not been with the train but with the engine – we have worked a long time at this and it is not working; it affords Wasco County no control even though we provide the lion's share of the funding. He suggested that the other counties may choose in the end to contract back with Wasco County for services.

Commissioner Kramer stated that it is a difficult board on which to serve as he represents Wasco County, North Central Public Health and the Household Hazardous Waste Steering Committee. He added that whatever he tries to bring up or discuss is met with a threat of future catastrophe.

Commissioner Runyon said he would like to hear a staff recommendation. Ms. Morris said that the intent of forming a district was for services to be expanded and costs to be lowered – the Counties would be customers of the District. She said that in fact, the cost of the services have gone up as a result of the District formation. She stated she believes it to be in the best interest of the citizens of Wasco County, speaking financially, to withdraw from the District. She said she does not think the District is the best option and it has not been demonstrated to her that it is good for Wasco County.

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Mr. Stone stated that we believe this is the right direction – it is not for lack of effort on the part of Wasco County that this did not work. The County has engaged in facilitated agreements as well as individual meetings to try to make this work – at some point, you have to say that he have done what we can do but the experiment has failed.

Commissioner Kramer stated that he has struggled with this as he is not a quitter but it is not worth the money and effort that is being put into it.

Chair Hege stated that he wants to make sure there are no closed doors – we are moving to something else and we don't, as yet, know what that will be. Commissioner Kramer agreed saying that is his vision as well - to keep all options open. Chair Hege said that as it is now, Wasco County has no control.

Commissioner Runyon agreed saying that right now we don't know what we are paying for and cannot explain where those tax dollars are going – the necessary communication is not happening.

Chair Hege asked if part of the motions is a letter to Public Health withdrawing from the District. Commissioner Kramer replied that it is. This will allow us to explore and talk about options.

**The motion passed unanimously.}}}**

Commissioner Runyon announced that the Director of the Ft. Dalles Museum has resigned. He said that he attended the last Museum Commission meeting; they are not going to hire right away. They plan to take on the task of inventorying and cleaning up. Ms. Morris said that they plan to do some fund-raising and looking for volunteers to help. Mr. Stone stated that the Museum is an asset to be protected and the County will exercise good stewardship. Commissioner Runyon stated that the Commission Chair will act as Director until such time as they hire for the position.

Chair Hege called for a break at 4:14 p.m.

The session reconvened at 4:19 p.m.



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Chair Hege recessed from the regular session to open an Executive Session pursuant to ORS 192.660(2)(e) Real Property Transactions.  
The session reconvened at 4:50 p.m.

{{{Commissioner Runyon moved to support the staff recommendation to move forward with the \$16,500 Phase II environmental studies on County properties with consideration to be certain contracting rules are followed. Chair Hege noted that it may cost a little or a lot but we cannot know until the money is spent for the Phase II studies. Mr. Stone said that one of the issues can be sent to HHW for resolution. Commissioner Kramer seconded the motion which passed unanimously.}}}

Chair Hege adjourned the session at 5:00 p.m.

Summary of Actions
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**Motions Passed**

- To accept Mr. Timmons' proposal to serve as County Counsel as an emergency procurement effective date of January 1, 2015, reserving the right to look at other firms between now and then.
- To approve the Wasco County Community Corrections Contract Agreement for Level II Substance Abuse Treatment Program.
- To approve Order #14-124 appointing Ken Polehn to the Wasco County Budget Committee.
- To appoint Angie Brewer as Interim Planning Director.
- To follow staff recommendation to appoint Arthur Smith as Interim Public Works Director.
- To approve Order #14-089 appointing Kathy Ursprung to Position #4 on the Economic Development Commission.
- To approve Order #14-113 appointing Matt Morris to the Public Works Building Safety Committee.
- To approve Order #14-117 appointing Brad DeHart to Position #3 on the Wasco County Planning Commission.
- To approve Order #14-118 appointing Jeff Handley to Position #6 on the Wasco County Planning Commission.
- To approve Order #14-119 appointing Mike Davis as First Alternate on the Wasco County Planning Commission.
- To approve Order #14-123 appointing Greg Johnson to Position #8 on

the Economic Development Commission.

- To approve the Consent Agenda.
  - 12.3.2014 BOCC Regular Session Minutes
  - Jail Capacity Management Plan Amendment
  - Re-appointment Orders
    - Order 14-090 Reappointing Fred Justesen to the EDC
    - Order 14-091 Reappointing Zachary Harvey to the Fair Board
    - Order 14-092 Reappointing Ken Polehn to the Fair Board
    - Order 14-105 Reappointing Chris Schanno to the Fair Board
    - Order 14-125 Reappointing Bradley Timmons to the Hospital Facility Authority Board
    - Order 14-126 Reappointing Jorge Barragon to the Hospital Facility Authority Board
    - Order 14-093 Reappointing Robert Martin to LPSCC
    - Order 14-094 Reappointing Barbara Seatter to LPSCC
    - Order 14-095 Reappointing Donna McClung to LPSCC
    - Order 14-096 Reappointing Molly Rogers to LPSCC
    - Order 14-097 Reappointing Teri Thalhofer to LPSCC
    - Order 14-098 Reappointing Janet Stauffer to LPSCC
    - Order 14-099 Reappointing Pat Shortt to LPSCC
    - Order 14-100 Reappointing Rick Eiesland to LPSCC
    - Order 14-101 Reappointing Jay Waterbury to LPSCC
    - Order 14-102 Reappointing James Weed to LPSCC
    - Order 14-103 Reappointing Eric Nisley to LPSCC
    - Order 14-104 Reappointing Thomas Peachey to LPSCC
    - Order 14-105 Reappointing Andrew Carter to LPSCC
    - Order 14-106 Reappointing Rod Runyon to MCHA Board of Directors
    - Order 14-107 Reappointing Steve Kramer to the Mt. Hood Economic Alliance
    - Order 14-108 Reappointing Ken bailey to the Mt. Hood Economic Alliance
    - Order 14-121 Reappointing Patricia Neal to the Wasco County/The Dalles Museum Commission
    - Order 14-122 Reappointing Dalia Thompson to the Wasco County/The Dalles Museum Commission
    - Order 14-111 Reappointing Justin Bales to the PW Bldg. Safety Committee
    - Order 14-112 Reappointing Mike Chaddic to the PW Bldg.



WASCO COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
DECEMBER 17, 2014  
PAGE 18

Safety Committee

- Order 14-085 Reappointing Dan Boldt as County Surveyor
  - Order 14-109 Reappointing Kristen McNall to the Mosier Watershed Council
  - Order 14-114 Reappointing John Zalaznik to the Wasco County Weed Council
  - Order 14-115 Reappointing Ryan Bessette to the Wasco County Weed Council
- To give notice of Wasco County's intent to withdraw from NCPHD and to not sign a renewal IGA for NCPHD.
  - To support the staff recommendation to move forward with Phase II environmental studies on County properties with consideration to be certain contracting rules are followed.

Consensus

- To send a letter of support for Yamhill County's efforts to appeal the decision to take frequencies from the rural counties to accommodate ODOT.
- To instruct the Sheriff's Department to purchase the three new vehicles locally.
- For Commissioner Kramer to move forward to have the Pine Hollow vault toilet pumped and sanitized and work with interested parties to transfer the facility to them.

WASCO COUNTY BOARD  
OF COMMISSIONERS

Absent

\_\_\_\_\_  
Scott Hege, Commission Chair

Rod Runyon  
Rod Runyon, County Commissioner

Steve Kramer  
Steve Kramer, County Commissioner

**WASCO COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
DECEMBER 17, 2014**

**DISCUSSION LIST**

**ACTION AND DISCUSSION ITEMS:**

1.     [ODOT/FCC Letter](#) – Lane Magill
2.     [M57 Contract](#) – Robert Martin
3.     [Appointments](#)
4.     [Budget Officer](#)
5.     [Budget Committee](#)



**Discussion Item**  
**ODOT/FCC Letter**

- [Yamhill County Letter to Regional Planning Committee](#)



## BOARD OF COUNTY COMMISSIONERS

KATHY GEORGE • ALLEN SPRINGER • MARY STARRETT

535 NE Fifth Street • McMinnville, OR 97128-4523

(503) 434-7501 • Fax (503) 434-7553

TTY (800) 735-2900 • [www.co.yamhill.or.us](http://www.co.yamhill.or.us)

November 25, 2014

Mr. Joe Kuran, Chairman  
Region 35 700/800 Mhz.  
Regional Planning Committee

Dear Chairman Kuran:

As you are aware, Yamhill County submitted a formal written appeal to the July 31, 2014 decision of the RPC regarding the State of Oregon's request for the use of additional 700 Mhz spectrum. On the day of the July 31, 2014 RPC meeting, the County informed you verbally by Murray Paolo that an appeal was likely to be submitted. On August 4, 2014 you were informed in writing that a formal appeal was being prepared. That formal appeal was submitted to you on August 20, 2014 – well within the 30 day time limit spelled out in the appeal process of the 700 Mhz Regional Plan. You acknowledged receiving that written appeal in a subsequent e-mail dated September 8, 2014.

Yamhill County was very disappointed to learn that, in spite of the express knowledge that you had of a formal appeal, you elected to do two things:

- 1) Without modification, you sent the state's frequency applications to the FCC. According to the FCC, they received the applications on the 21<sup>st</sup> and 29<sup>th</sup> of August, 2014. This clearly indicates that the SRP application to reassign Yamhill County's frequency allocation wasn't slowed by the formal appeal process, but was moved forward – regardless of multiple notifications via e-mail, verbally, and by formal written letter. Furthermore, when Murray Paolo asked on multiple occasions about the status of our appeal, you never once mentioned that the applications had already been filed with the FCC. The appeal process identified in the Plan clearly states that you are to schedule an appeal hearing within 30 days of receipt of the appeal. In violation of the Plan, you did not do this.
- 2) Even though Yamhill County elected to appeal and followed the correct process, you chose to ignore our repeated inquiries into the status of our appeal until the licenses had been granted by the FCC on October 22<sup>nd</sup> and October 29<sup>th</sup>, 2014. Subsequently, you notified Murray Paolo via e-mail, that you had no intention of hearing the appeal and that if we had any further concerns, we could make our case to the FCC. This is also inconsistent with the appeal process as outlined in the Plan.

As a member of the Region 35 Planning group, we are astonished at the disrespect you have shown to another governmental entity. Our appeal rights are separate from any rumors you may have heard about discussions we might or might not engage in with ODOT or the SRP over possible future remedies.




To summarize our position, and based on your e-mail communication of November 3, 2014 we believe your action is a violation of our appeal rights as outlined in the FCC approved 700 Mhz Regional Plan. Through this arbitrary and conscious decision to ignore the processes outlined in the Region 35 Plan, you have defrauded Yamhill County of rights that are clearly ours.

Yamhill County is concerned over the precedent that is being set by your actions. Consequently, we will proceed to the next step in the process as outlined in the Plan.

Respectfully submitted,

  
Allen Springer  
Chair

  
Kathy George  
Commissioner

  
Mary Starrett  
Commissioner

Cc: Laura Tschabold, County Administrator  
Murray Paolo, Yamhill County Information Technology  
YCOM Executive Board  
Janis Cameron, YCOM Director  
Chief Matt Scales, City of McMinnville  
Chief Brian Casey, City of Newberg  
Mary Newell, City of Newberg  
Polk County  
Wasco County  
Hood River County  
Tom Lauer, State Radio Project  
Rob Reish, ODOT Wireless Group  
Rock Rakosi, State of Oregon SIEC Chairman  
Mr. David Furth, Deputy Chief, Federal Communications Commission

**Discussion Item**  
**M57 Contract for Services**

- [Staff Memo](#)
- [M57 Contract](#)



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**MEMORANDUM**

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**TO:** BOARD OF COUNTY COMMISSIONERS  
**FROM:** KATHY WHITE  
**SUBJECT:** M57 CONTRACT AGREEMENT  
**DATE:** 12/10/2014

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BACKGROUND INFORMATION

This is an annual contract the terms of which remain unchanged from last year's approved contract.

# **Wasco County Community Corrections**

## **Contract Agreement**

### **Level II Substance Abuse Treatment Program**

Contract is entered into by and between Wasco County Community Corrections, hereinafter referred to as WCCC, and Anne Webber (Crossroads Counseling), sometimes referred to as Provider, for providing substance abuse treatment services to WCCC High and Medium risk Community Corrections clients.

#### **SECTION 1: PROVIDER**

Provider agrees to provide intensive outpatient Level II substance abuse treatment programming to referred WCCC clients as agreed upon in this contract. This contract describes the relationship between WCCC and Provider as a contractor of services for WCCC. The services agreed to be provided by Provider for WCCC clients will include:

A.) Consultation with the WCCC staff regarding the Level II program clients, to include: strategies, goals, achievements, problems, and client disciplinary actions. Provider will communicate with WCCC regarding clients as needed and as requested by WCCC.

B.) Monthly client status reports to WCCC on each client participating in the program that reflects the offender's compliance and progress in the program, attendance, drug tests, and relevant issues.

C.) Provider will assess and evaluate clients for appropriate level of treatment using the American Society of Addiction Medicine (ASAM) standards.

D.) Provider will give the clients a written set of rules, requirements, and expectations, including consequences for non-compliance and incentives for success upon entry into the program.

E.) Provider will provide material incentives for encouraging client's successful completion of programming in the form of \$5.00 gift cards for local coffee shops and/or fast food establishments to be provided for successfully achieving specific bench marks in treatment. There shall be not less than three separate and specific benchmarks during the course of treatment for which three separate incentives will be rewarded.

F.) The treatment program will be based on an evidence based curriculum approved by this department (which will include work books and home work), and address issues of client motivation. Treatment options shall be available consistent with the client's assessed stage of change.

G.) Treatment shall be based on cognitive and behavioral interventions and social learning approaches. The treatment program will be of sufficient length and intensity to produce stable behavioral changes based on replacing thinking errors with pro-social cognitive skills and practicing new skills for avoiding drug use.

H.) Provider will conduct weekly random "observed" drug tests on all participants. Tests will be conducted by the provider (urine or saliva). Testing frequency may decrease to random tests twice per month after the client has had 60 days in treatment without a positive drug test. Random drug tests will continue after that point but may be reduced to twice per month (random). If the client does not admit to a positive test result (as per a signed admission) the sample will be sent to a toxicology lab and confirmed results obtained. Drug test results (both positive and negative) will be forwarded in hard copy to WCCC in a timely manner.

I.) Client consequences for program violations shall utilize a graduated continuum of sanctions in concert with WCCC to address failings and redirect clients towards continuation and completion of the program prior to a termination action.

J.) Treatment shall include: relapse prevention planning and comprehensive transition planning and after-care planning to insure ongoing success.

K.) Provider will have treatment staff that are certified in Oregon as Certified Alcohol and Drug Counselors (CADC).



L.) Provider will have Professional Liability Insurance covering any damages caused by error, omission or negligent act related to the services to be provided under the Subcontract, with limits not less than \$2,000,000, as determined by the Agency:

"TAIL" COVERAGE. If any of the required insurance policies is on a "claims made" basis, such as professional liability insurance, the contractor shall maintain either "tail" coverage or continuous "claims made" liability coverage, provided the effective date of the continuous "claims made" coverage is on or before the effective date of the Subcontract, for a minimum of 24 months following the later of : (i) the contractor's completion and County's acceptance of all Services required under the Subcontract or, (ii) the expiration of all warranty periods provided under the Subcontract. Notwithstanding the foregoing 24-month requirement, if the contractor elects to maintain "tail" coverage and if the maximum time period "tail" coverage reasonably available in the marketplace is less than the 24-month period described above, then the contractor may request and Agency may grant approval of the maximum "tail" coverage period reasonably available in the marketplace. If Agency approval is granted, the contractor shall maintain "tail" coverage for the maximum time period that "tail" coverage is reasonably available in the marketplace.

NOTICE OF CANCELLATION OR CHANGE. The contractor or its insurer must provide 30 days' written notice to County before cancellation of, material change to, potential exhaustion of aggregate limits of, or non-renewal of the required insurance coverage(s).

CERTIFICATE(S) OF INSURANCE. County shall obtain from the contractor a certificate(s) of insurance for all required insurance before the contractor performs under the Subcontract. The certificate(s) or an attached endorsement must specify: i) all entities and individuals who are endorsed on the policy as Additional Insured and ii) for insurance on a "claims made" basis, the extended reporting period applicable to "tail" or continuous "claims made" coverage.

## **SECTION 2: WCCC**

A.) WCCC will provide referral forms and release of information forms for referred clients to the provider along with additional information pertaining to the client's behavior, compliance, and pertinent issues, as necessary to affect positive outcomes in treatment.

B.) WCCC will consult with the Provider as needed and requested regarding client issues.

C.) WCCC will work in concert with Provider to implement graduated sanctions as consequences for program violations to address failings and redirect clients towards continuation and completion of the program prior to a termination action.

## **SECTION 3: PAYMENT**

A.) WCCC agrees to pay \$824 per week for up to seven (7), "client slots" to receive the previously described intensive outpatient level II treatment services. The weekly amount will cover all associated requirements and programming, evaluations, drug testing, and incentives as outlined in this document.

## **SECTION 4: CONTRACTUAL REQUIREMENTS**

### **A. AUTHORITY TO ENTER CONTRACTS**

Anne Webber hereby certifies they possess the legal authority to enter into this contract.

### **B.) SUBCONTRACTS**

To ensure compliance with program requirements, Anne Webber shall not subcontract or assign services under this Contract to any other individual or organization, without the written authorization of WCCC.

C.) CHANGES

Anne Webber or WCCC may, from time to time, request changes in the scope of the services to be performed under the Contract. Such changes, including any increase or decrease in the contract amount, which are mutually agreed upon by and between Anne Webber and WCCC, must be incorporated by written amendments to this Contract, and must be signed, dated by both parties.

D.) TERMINATION OF THE CONTRACT

For any reason, Anne Webber or WCCC may, by written notice, suspend activities or terminate this Contract with 30 day notice; otherwise this Contract shall continue in operation until written notification of termination.

**SECTION 5: INDEMNIFICATION**

A.) Provider: Anne Webber (Crossroads Counseling):

Anne Webber shall defend, save, hold harmless, and indemnify WCCC, their officers, employees, agents and members from and against all claims, suits, or actions, losses, damages, and liabilities of any nature whatsoever resulting from, arising out of, as relating to the activities of WCCC, under this Contract.

B.) WCCC

WCCC shall defend, save hold harmless, and indemnify Anne Webber (Crossroads Counseling), from and against all claims, suits, or actions, losses, damages, and liabilities of any nature whatsoever resulting from, arising out of, as relating to the activities of Anne Webber (Crossroads Counseling), under this Contract.

**SECTION 6: DISPUTES**

A.) WCCC and Anne Webber jointly agree to attempt to resolve any disputes arising from this contract by negotiation and to exhaust all administrative remedies prior to bringing litigation in court.

B.) If any Contract provision shall be held invalid or unenforceable by any court, such holdings shall not invalidate or render unenforceable any other contract provision.

**SECTION 7: ENTIRE CONTRACT**

A.) This contract constitutes the entire subject matter thereto, superseding all negotiations, prior discussions and preliminary contracts made prior to the effective date of the Contract. All modifications of the Contract shall be in writing and shall be signed by an authorized representative of each party.



## SECTION 8: MANIFESTATION OF MUTUAL ASSENT

This Contract is in effect for twelve (12) months beginning on the \_\_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_ (year) and ending on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ (year),  
by mutual assent of WCCC and \_\_\_\_\_.

## SECTION 9: SIGNATURES

For:

Anne Webber, CADC II, Crossroads Counseling  
508 Washington St.  
The Dalles, OR 97058

\_\_\_\_\_  
Anne Webber

\_\_\_\_\_  
DATE

For:

Wasco County Community Corrections

\_\_\_\_\_  
Robert V. Martin  
Director of Community Corrections

\_\_\_\_\_  
DATE

For: Wasco County

\_\_\_\_\_  
Scott C. Hege, Chair  
Wasco County Board of Commissioners

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Rod L. Runyon  
Wasco County Commissioner

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Steven D. Kramer  
Wasco County Commissioner

\_\_\_\_\_  
DATE

## **Discussion Item Appointments**

- [EDC](#)
- [Public Works Safety Committee](#)
- [Planning Commission](#)



## **Appointments**

### **EDC**

- [EDC Staff Memo](#)
- [Staff Memo](#)
- [Order 14-089 Appointing Kathy Ursprung](#)
- [Order 14-123 Appointing Greg Johnson](#)

## Memorandum

**Date:** November 24, 2014  
**To:** Wasco County Board of Commissioners  
**From:** Carrie Pipinich, Wasco County EDC Staff  
**Re:** EDC Candidates, Positions 4, 7, and 8

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### Overview

The Wasco County Economic Development Commission (EDC) has three terms expiring at the end of 2014. These terms are for Positions 4, Position 7, and Position 8 which were previously held by Andrea Klaas, Fred Justesen, and Donella Polehn, respectively.

Position 4 is a designated seat for a representative of the Port of The Dalles. It was held by Andrea Klaas who noted interest in providing a new voice on the Commission as she has held this position for many years.

Position 7, representing wheat and cattle agriculture, has been held by Fred Justesen. He is seeking reappointment.

Position 8 is a designated seat for a representative of the agricultural industry, generally tree fruit. Donella Polehn has had an increase in her role with her family business, Polehn Farms, and has asked to step down at the end of her term.

The EDC met in November to review applicants for the open positions.

For Position 8, notice was sent out through our usual notification channels with a deadline of November 12, 2014 to apply. One candidate applied for the position, Greg Johnson from Renken Farms. His interest form is attached.

For Position 4, The Port of The Dalles recommended replacing Andrea Klaas with their new Marketing and Communications Specialist, Kathy Ursprung

### Request

Final appointments are made by the Wasco County Board of Commissioners.

- The EDC recommends appointment of **Kathy Ursprung** for Position 4 to fulfill the term through December 31, 2018.
- The EDC recommends appointment of **Fred Justesen** for Position 7 to fulfill the term through December 31, 2018.
- The EDC recommends appointment of **Greg Johnson** for Position 8 to fulfill the term through December 31, 2018.

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**MEMORANDUM**

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**TO:** BOARD OF COUNTY COMMISSIONERS  
**FROM:** KATHY WHITE  
**SUBJECT:** EDC APPOINTMENTS/REAPPOINTMENTS  
**DATE:** 12/10/2014

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BACKGROUND INFORMATION

While there are three EDC positions being appointed today, only two are on the Discussion List. The third is a reappointment and can be found on the Consent Agenda.



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF )  
KATHY URSPRUNG TO THE WASCO COUNTY ) ORDER  
ECONOMIC DEVELOPMENT COMMISSION, ) #14-089  
POSITION #4 )

NOW ON THIS DAY, the above-entitled matter having come on regularly  
for consideration, said day being one duly set in term for the transaction of public  
business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That Andrea Klaas' term on the Wasco  
County Economic Development Commission (EDC) will expire December 31, 2014;  
and

IT FURTHER APPEARING TO THE BOARD: That Andrea Klaas will not  
be continuing in her position on the EDC; and

IT FURTHER APPEARING TO THE BOARD: That Kathy Ursprung is  
willing and is qualified to be appointed to the Wasco County Economic  
Development Commission.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Kathy Ursprung  
be and is hereby appointed to Position #4 on the Wasco County Economic  
Development Commission; said term to expire on December 31, 2018.

DATED this 17<sup>th</sup> Day of December, 2014

WASCO COUNTY BOARD  
OF COMMISSIONERS

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Scott C. Hege, Commission Chair

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Rod L. Runyon, County Commissioner

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Steven D. Kramer, County Commissioner

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF )  
GREG JOHNSON TO THE WASCO COUNTY ) ORDER  
ECONOMIC DEVELOPMENT COMMISSION, ) #14-123  
POSITION #8 )

NOW ON THIS DAY, the above-entitled matter having come on regularly  
for consideration, said day being one duly set in term for the transaction of public  
business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That Donella Polehn' term on the  
Wasco County Economic Development Commission (EDC) will expire December  
31, 2014; and

IT FURTHER APPEARING TO THE BOARD: That Donella Polehn will  
not be continuing in her position on the EDC; and

IT FURTHER APPEARING TO THE BOARD: That Greg Johnson is  
willing and is qualified to be appointed to the Wasco County Economic  
Development Commission.



NOW, THEREFORE, IT IS HEREBY ORDERED: That Greg Johnson be and is hereby appointed to Position #8 on the Wasco County Economic Development Commission; said term to expire on December 31, 2018.

DATED this 17<sup>th</sup> Day of December, 2014

WASCO COUNTY BOARD  
OF COMMISSIONERS

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Scott C. Hege, Commission Chair

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Rod L. Runyon, County Commissioner

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Steven D. Kramer, County Commissioner

**Appointments**  
**Public Works Building Safety Committee**

- [Staff Memo](#)
- [Order 14-113 Appointing Matt Morris](#)

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**MEMORANDUM**

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**TO:** BOARD OF COUNTY COMMISSIONERS  
**FROM:** KATHY WHITE  
**SUBJECT:** PUBLIC WORKS BUILDING SAFETY COMMITTEE  
**DATE:** 12/10/2014

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**BACKGROUND INFORMATION**

The Public Works Building Safety Committee is an internal committee; no applications are used in staffing internal committees. I did have a conversation with the Chair of this committee who explained that he had recruited Matt Morris to fill the vacancy – Matt has previously served on this committee.



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF	)	
MATT MORRIS TO THE WASCO COUNTY	)	ORDER
PUBLIC WORKS BUILDING SAFETY COMMITTEE	)	#14-113

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That Dan Sanders term on the Wasco County Public Works Building Safety Committee will expire December 31, 2014; and

IT FURTHER APPEARING TO THE BOARD: That Dan Sanders retired from his position in Wasco County Public Works; and

IT FURTHER APPEARING TO THE BOARD: That Matt Morris is willing and is qualified to be appointed to the Wasco County Public Works Building Safety Committee.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Matt Morris be  
and is hereby appointed to the Wasco County Public Works Building Safety  
Committee; said term to expire on December 31, 2016.

DATED this 17<sup>th</sup> Day of December, 2014

WASCO COUNTY BOARD  
OF COMMISSIONERS

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Scott C. Hege, Commission Chair

---

Rod L. Runyon, County Commissioner

---

Steve Kramer, County Commissioner

## **Appointments Planning Commission**

- [Introductory Email](#)
- [Mike Davis Application](#)
- [Order 14-117 Appointing Brad DeHart](#)
- [Order 14-118 Appointing Jeff Handley](#)
- [Order 14-119 Appointing Mike Davis as Alternate](#)





Kathy White <kathyw@co.wasco.or.us>

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## Planning Commission

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**John Roberts** <johnr@co.wasco.or.us>  
To: Kathy White <kathyw@co.wasco.or.us>

Wed, Nov 26, 2014 at 8:24 AM

You are good Kathy - that is right...

John Roberts, AICP  
Planning Director, Wasco County Planning Department

*"Service, Sustainability & Solutions"*  
Ph: (541) 506-2563 · [johnr@co.wasco.or.us](mailto:johnr@co.wasco.or.us)

On Wed, Nov 26, 2014 at 7:59 AM, Kathy White <[kathyw@co.wasco.or.us](mailto:kathyw@co.wasco.or.us)> wrote:  
Okay, just so I am sure I am squared away:

Brad DeHart & Jeff Handley will be appointed as members to fill Jill and Chip's vacant positions.

Mike Davis will be appointed as Alternate #1

Alternate #2 position will be vacant

Thank you,

Kathy White  
Executive Assistant  
Wasco County  
Board of County Commissioners  
511 Washington Street, Suite 302  
The Dalles, OR 97058  
work 541.506.2520  
fax 541.506.2551

On Wed, Nov 26, 2014 at 7:57 AM, John Roberts <[johnr@co.wasco.or.us](mailto:johnr@co.wasco.or.us)> wrote:  
We will have 2 vacancies - Jill and Chip. Yes - the alternates will move in.

John Roberts, AICP  
Planning Director, Wasco County Planning Department

*"Service, Sustainability & Solutions"*  
Ph: (541) 506-2563 · [johnr@co.wasco.or.us](mailto:johnr@co.wasco.or.us)

On Wed, Nov 26, 2014 at 7:53 AM, Kathy White <[kathyw@co.wasco.or.us](mailto:kathyw@co.wasco.or.us)> wrote:  
LOL - Thank you, John. The appointment won't come before the Board until Dec. 17th so plenty of time for them to weigh in.

Will an alternate be moving up to fill Jill's vacancy?



**Wasco County Planning Department**  
"Service, Sustainability & Solutions"  
2705 East Second St • The Dalles, OR 97058  
(541) 506-2560 • [wcplanning@co.wasco.or.us](mailto:wcplanning@co.wasco.or.us)  
[www.co.wasco.or.us/planning](http://www.co.wasco.or.us/planning)

## Volunteer Position



## INFORMATION & APPLICATION WASCO COUNTY PLANNING COMMISSION

### BACKGROUND

The Wasco County Planning Commission examines and reviews changes to the Wasco County Comprehensive Plan, Wasco County and National Scenic Area Land Use and Development Ordinances and other documents; makes presentations and recommendations to approval authorities on land use matters; and performs other functions concerning land use, strategic planning, special projects and economic development.

The Wasco County Planning Commission meets at 3 p.m. on the first Tuesday of each month, with additional meetings or functions as scheduled. Additionally, individuals must commit time and effort to reading detailed land use materials and reports and to understanding complicated issues. Essential qualifications include both the ability and willingness to work toward solutions concerning land use and development.

### APPLICATION FOR APPOINTMENT TO PLANNING COMMISSION

#### Applicant Information:

Name: IRL "Mike" DAVIS

Home Address: [REDACTED] TUSH VALLEY, OREGON 97063

Mailing Address (if different): [REDACTED] TUSH VALLEY, OREGON 97063

Phone: [REDACTED] Email: [REDACTED]

Occupation: FARMER / RANCHER

**Please respond to the following questions:**

Note: A letter of interest may be included with this application and is encouraged.

- 1. Why are you interested in serving on the Wasco County Planning Commission?**

PLEASE SEE ATTACHED

- 2. Please list any applicable experience or educational background.**

PLEASE SEE ATTACHED

**Return Application and Letter of Interest to:**

Wasco County Planning Department  
C/O Brenda Jenkins  
2705 East 2<sup>nd</sup> Street • The Dalles, OR • 97058

October 17, 2014

Wasco County Planning Department  
C/O Brenda Jenkins  
2705 East 2<sup>nd</sup> Street  
The Dalles, Oregon 97058

Ref: Information & Application Wasco County Planning Commission

Dear Sir,

Please accept this as my application to be appointed to the Planning Commission.

My interest in serving is as follows, in summary:

- (1) My interest in Land-Use and long term planning
- (2) Providing service to my community
- (3) Providing assistance where my experience can be of benefit
- (4) My interest in working on complex issues

I am the 5<sup>th</sup> generation living on the Family Farm/Ranch in Tygh Valley. My Father served on the County Planning Commission during the 1970's and was the developer of Pine Hollow. This generated a personal interest in Land Use Planning and Development solutions.

My personal background is varied as follows:

Education: Oregon Institute of Technology; BSEE 1971  
Graduate work at the University of Shenzhen (China); Chinese Law

CEO and Founder of A/D Electronics, 1983-2004. Owned and operated three manufacturing facilities in China. Exported products into 17 different countries.

USA Representative – ISPAT (Turkey). 2008-2010. Worked for the Prime Minister. Primarily responsible for Foreign Direct Investment into Turkey. Land use planning related to economic development.

2010-2012 Consulting. Direct consulting to the country of Macedonia (for the Prime Minister) and various USA commercial companies. Focusing on developing strategic strategies in emerging markets.



Other Highlights as follows:

Appointed as a Washington State Trade Representative (2008) and assisted with the development and implementation of international trade, goodwill, and diplomatic efforts in cooperation with the office of Lieutenant Governor for the State of Washington.

Appointed by the Washington State Governor to serve on the Global Competitiveness Council. The council was convened by the Governor to identify ways to enhance Washington's competitiveness in the world marketplace and to help frame the future for Washington.

Patent submitted in 2010 related to lasers and their portable applications.

Awarded the "Marco Polo" award in 2005 for global success in International business.

In 2005 authored "The American Entrepreneur in Asia" a guide for anyone wanting to expand into the international marketplace.

In 2014 authored a historic fiction novel related to the Wasco County area ("The Mystery of Bonney's Canyon").

2010 – present:

- (1) Manager of Tygh Ridge Ranch, LLC. Family owned ranch/farm since 1874. Focusing on Conservation programs, Cattle and Equine.
- (2) I am active with the South Wasco Alliance. This is a grass-roots group focusing on economic development in South Wasco County.

If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink that reads "Irl Mike Davis". The signature is fluid and cursive, with the first name "Irl" and last name "Davis" being more prominent than the middle name "Mike".

Irl "Mike" Davis

541-483-2405

Email: [irldavis@mac.com](mailto:irldavis@mac.com)

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF       )  
BRAD DEHART TO THE WASCO COUNTY       ) O R D E R  
PLANNING COMMISSION, POSITION #3.       ) #14-117

NOW ON THIS DAY, the above-entitled matter having come on  
regularly for consideration, said day being one duly set in term for the transaction  
of public business and a majority of the Board of Commissioners being present;  
and

IT APPEARING TO THE BOARD: That a vacancy exists on the Wasco  
County Planning Commission due to the expiration of Chip Wood's term on  
December 31, 2014; and

IT FURTHER APPEARING TO THE BOARD: That Brad DeHart  
currently serving as an alternate on the Planning Commission; and

IT FURTHER APPEARING TO THE BOARD: That Brad DeHart is  
willing and is qualified to be appointed to the Wasco County Planning  
Commission.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Brad DeHart  
be and is hereby appointed to the Wasco County Planning Commission, Position  
#3; said term to expire on December 31, 2018.

DATED this 17<sup>th</sup> day of December, 2014.

WASCO COUNTY BOARD  
OF COMMISSIONERS

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Scott C. Hege, Commission Chair

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Rod L. Runyon, County Commissioner

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Steven D. Kramer, County Commissioner

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF )  
JEFF HANDLEY TO THE WASCO COUNTY ) O R D E R  
PLANNING COMMISSION, POSITION #6. ) #14-118

NOW ON THIS DAY, the above-entitled matter having come on  
regularly for consideration, said day being one duly set in term for the transaction  
of public business and a majority of the Board of Commissioners being present;  
and

IT APPEARING TO THE BOARD: That a vacancy exists on the Wasco  
County Planning Commission due to the expiration of Chip Wood's term on  
December 31, 2014; and

IT FURTHER APPEARING TO THE BOARD: That Jeff Handley  
currently serving as an alternate on the Planning Commission; and

IT FURTHER APPEARING TO THE BOARD: That Jeff Handley is  
willing and is qualified to be appointed to the Wasco County Planning  
Commission.



NOW, THEREFORE, IT IS HEREBY ORDERED: That Jeff Handley  
be and is hereby appointed to the Wasco County Planning Commission, Position  
#6; said term to expire on December 31, 2018.

DATED this 17<sup>th</sup> day of December, 2014.

WASCO COUNTY BOARD  
OF COMMISSIONERS

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Scott C. Hege, Commission Chair

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Rod L. Runyon, County Commissioner

---

Steven D. Kramer, County Commissioner

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF )  
MIKE DAVIS AS FIRST ALTERNATE ) ORDER  
TO THE WASCO COUNTY PLANNING COMMISSION ) #14-119

NOW ON THIS DAY, the above-entitled matter having come on regularly  
for consideration, said day being one duly set in term for the transaction of public  
business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD; That a vacancy currently exists on the  
Wasco County Planning Commission; and

IT FURTHER APPEARING TO THE BOARD: That Mike Davis is willing  
and is qualified to be appointed as an Alternate to the Wasco County Planning  
Commission.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Mike Davis be  
and is hereby appointed First Alternate to the Wasco County Planning Commission,  
serving as a regular member only when a regular member is absent, said term to  
expire on December 31, 2018.

DATED this 17<sup>th</sup> day of December, 2014.

WASCO COUNTY BOARD  
OF COMMISSIONERS

---

Scott C. Hege, Commission Chair

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Rod L. Runyon, County Commissioner

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Steve D. Kramer, County Commissioner

**Discussion Item**  
**Budget Officer**

- [Order 14-086 Reappointing Monica Morris as Budget Officer](#)



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT	)	
OF MONICA MORRIS AS WASCO COUNTY'S	)	ORDER
BUDGET OFFICER.	)	#14-086

NOW ON THIS DAY, the above-entitled matter having come on  
regularly for consideration, said day being one duly set in term for the transaction  
of public business and a majority of the Board of Commissioners being present;  
and

IT APPEARING TO THE BOARD: That Monica Morris' term as  
Wasco County Budget Officer will expire on December 31, 2014; and

IT FURTHER APPEARING TO THE BOARD: That Monica Morris is willing and is qualified to be reappointed to serve as the Wasco County Budget Officer for another term.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Monica Morris be and is hereby reappointed as the Wasco County Budget Officer; said term to expire on December 31, 2015.

DATED this 17th day of December, 2014.

WASCO COUNTY BOARD  
OF COMMISSIONERS

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Scott C. Hege, Commission Chair

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Rod L. Runyon, County Commissioner

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Steven D. Kramer, County Commissioner

**Discussion Item**  
**Budget Committee Appointment**

- [Staff Memo](#)
- [Ken Polehn Application](#)
- [Bob Delaney Application](#)
- [John Hutchison Application](#)
- [Order 14-124 Appointing to the Wasco County  
Budget Committee](#)

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**MEMORANDUM**

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**TO:** BOARD OF COUNTY COMMISSIONERS  
**FROM:** KATHY WHITE  
**SUBJECT:** BUDGET COMMITTEE  
**DATE:** 12/11/2014

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**BACKGROUND INFORMATION**

Chip Wood's appointment to the Wasco County Budget Committee expires at the end of 2014; Mr. Wood has declined to be considered for reappointment. Three applications have been submitted to fill the vacancy. Should the Board elect to make their decision at today's session, they may pass the Order included in the packet – inserting the name of their selection in the motion.

In addition, you should be aware that John Hutchison's application came in after the deadline. However, I accepted it due to extenuating circumstances – Mr. Hutchison was hospitalized shortly after I provided him with the application. He was only recently able to provide the completed application to me.



## INFORMATION AND QUALIFICATION FORM

### Wasco County Budget Committee VOLUNTEER POSITIONS WASCO COUNTY, OREGON

#### BACKGROUND

The Wasco County Budget Committee meets each year to:

- Receive the budget document
- Hear the budget message
- Hear & consider public comment
- Discuss and revise the budget as needed
- Approve the budget
- Approve the property taxes

#### APPLICATION

Provide personal qualifications for this specific volunteer position.  
Supplementary information may be attached. Do not provide confidential information.


*POSITION DESCRIPTION:* Member Wasco County Solid Waste Advisory Committee

Name: Kenneth M Polehn

Address: [REDACTED] The Dalles

Phone (home) [REDACTED] Phone (work) [REDACTED]

E-mail address: [REDACTED]

Signature: 

Date: 11/11/2014

Number of years as a Wasco County resident: 53

Why are you interested in being on the budget committee?

I am interested in becoming more acquainted with county government and how the  
budgeting process works.

The cost of providing Wasco County services far outweigh the ability to fund them. Are you willing to make the difficult funding decision and communicate the results to the public? yes

What top concerns do you think are facing Wasco County Today?\_\_\_\_\_

County road funding, Public health, Improving education and employment opportunities and  
stretching our funds as much as possible to continue providing services expected by our  
community.

Education (school, college, training, apprenticeships, degrees, etc.)

The Dalles High School Date(s): \_\_\_\_\_

Blue Mountain community college Date(s): \_\_\_\_\_

\_\_\_\_\_ Date(s): \_\_\_\_\_

\_\_\_\_\_ Date(s): \_\_\_\_\_

Experience (work, volunteering, leadership roles, achievements etc.)

Wasco county farm Bureau board Date(s): 1985- 95 +- \_\_\_\_\_

Wasco county Fair board Date(s): 2009 to present \_\_\_\_\_

W C Board of property tax appeals Date(s): Appointed 2014 \_\_\_\_\_

4-H and Scout leader Date(s): 1994 +- to 2010 \_\_\_\_\_

General Comments/Additional Relevant Information

\_\_\_\_\_

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\_\_\_\_\_

Send completed form to:

Wasco County  
511 Washington Street, Suite 101  
The Dalles OR 97058  
(541) 506-2520  
fax (541) 506-2551

## INFORMATION AND QUALIFICATION FORM

### Wasco County Budget Committee VOLUNTEER POSITIONS WASCO COUNTY, OREGON

#### BACKGROUND

The Wasco County Budget Committee meets each year to:

- Receive the budget document
- Hear the budget message
- Hear & consider public comment
- Discuss and revise the budget as needed
- Approve the budget
- Approve the property taxes

#### APPLICATION

Provide personal qualifications for this specific volunteer position.  
Supplementary information may be attached. Do not provide confidential information.

*POSITION DESCRIPTION:* Member Wasco County Budget Committee

Name: Bob DELANEY  
Address: [REDACTED] THE DALLES, OR 97058  
Phone (home) [REDACTED] Phone (work) [REDACTED]  
E-mail address: [REDACTED]  
Signature: Bob Delaney  
Date: 11/24/2014

Number of years as a Wasco County resident: 31 YEARS

Why are you interested in being on the budget committee? TO BE INVOLVED  
W/ COUNTY GOVERNMENT, and help prioritize the BUDGET

The cost of providing Wasco County services far outweigh the ability to fund them. Are you willing to make the difficult funding decision and communicate the results to the public?

ABSOLUTELY

What top concerns do you think are facing Wasco County Today? Continuation of  
ROAD MAINTENANCE, Public Safety. OBVIOUSLY REVENUE STABILITY

Education (school, college, training, apprenticeships, degrees, etc.)

South Eugene High School, Lane Community College <sup>U of O</sup> Date(s): [REDACTED]

- Associates of Science - FORESTRY Degree Date(s): \_\_\_\_\_

\_\_\_\_\_ Date(s): \_\_\_\_\_

\_\_\_\_\_ Date(s): \_\_\_\_\_

Experience (work, volunteering, leadership roles, achievements etc.)

General Manager of Local Small Business Date(s): 1993-2010, 2011-Present

Executive Director of Wasco Co. 9-1-1 Date(s): 1991-1993

Mid-Columbia Fire & Rescue-Vol. 25 YEARS Date(s): \_\_\_\_\_

Lions Club - PAST PRESIDENT Date(s): \_\_\_\_\_

COLUMBIA RIVER BANK - OFFICER (1986-1991)

General Comments/Additional Relevant Information

I AM FAMILIAR w/ PUBLIC ENTITY BUDGET PROCESS AS I PREPARED  
BUDGET for WASCO County COMMUNICATIONS. FAMILIAR w/collective  
BARGAIN AGREEMENTS.

I BELIEVE I WILL BRING AN EXTENSIVE BACKGROUND OF  
PUBLIC, PRIVATE & VOLUNTEER EXPERIENCE.

I WILL READ & STUDY THE BUDGET. I WILL ASK QUESTIONS.

Send completed form to:

Wasco County  
511 Washington Street, Suite 101  
The Dalles OR 97058  
(541) 506-2520  
fax (541) 506-2551

## INFORMATION AND QUALIFICATION FORM

### Wasco County Budget Committee VOLUNTEER POSITIONS WASCO COUNTY, OREGON

#### BACKGROUND

The Wasco County Budget Committee meets each year to:

- Receive the budget document
- Hear the budget message
- Hear & consider public comment
- Discuss and revise the budget as needed
- Approve the budget
- Approve the property taxes

#### APPLICATION

Provide personal qualifications for this specific volunteer position.  
Supplementary information may be attached. Do not provide confidential information.

**POSITION DESCRIPTION:** Member Wasco County Budget Committee

Name: John L. Hutchison

Address: [REDACTED] The Dalles, Oregon 97058

Phone (home) [REDACTED] Phone (work) N/A

E-mail address: jlhutch@gorge.net

Signature: [Handwritten Signature]

Date: DEC 14

Number of years as a Wasco County resident: 16 years

Why are you interested in being on the budget committee? I have worked with a variety of budgets  
for the past 30 years. I want to help ensure that Wasco County's limited resources are spent wisely  
and in-accordance with county priorities. I want to be in a position to defend the budget to the public

The cost of providing Wasco County services far outweigh the ability to fund them. Are you willing to make the difficult funding decision and communicate the results to the public?

What top concerns do you think are facing Wasco County Today? I suspect that the top concern for  
Wasco County is that the demand for their services (e.g., road repair) is greater than availability of  
resources (e.g., funding). Having said this, the concern would be how to spend limited dollars and  
possibly declining dollars in the face of growing demand for services. Wasco County must establish  
and defend priorities.

Education (school, college, training, apprenticeships, degrees, etc.)

US Army Command & General Staff College	Date(s): 1993
Master of Social Work, Portland State Univ	Date(s): 1976
Bachelor of Arts, Eastern Wn St. College	Date(s): 1974
Associate of Arts, Peninsula Community College	Date(s): 1973

Experience (work, volunteering, leadership roles, achievements etc.)

Independent Contractor	Date(s): 2005/2008
Executive Officer, Oregon Veterans Home	Date(s): 1998/2005
VP & Asst VP Blue Cross/Blue Shield of Oregon	Date(s): 1992/1997
Chief Operating Officer, HMO Oregon	Date(s): 1989/1992
VP PACC Health Plans, Clackamas Oregon	1986/1989

General Comments/Additional Relevant Information

Currently serve on : The budget committee of Columbia Gorge Community ; Civil Service Board of  
the Fire Department; Wasco County Property Tax Appeals Board . Wasco County Executive  
Compensation Committee. Currently on the Home At Last Board but submitted resignation effective  
December 31, 2014.

Send completed form to:

Wasco County  
511 Washington Street, Suite 101  
The Dalles OR 97058  
(541) 506-2520  
fax (541) 506-2551



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF )  
\_\_\_\_\_ TO THE WASCO COUNTY BUDGET ) ORDER #14-124  
COMMITTEE. )

NOW ON THIS DAY, the above-entitled matter having come on regularly  
for consideration, said day being one duly set in term for the transaction of public  
business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That with the a vacancy exists on the  
Wasco County Budget Committee; and

IT FURTHER APPEARING TO THE BOARD: That \_\_\_\_\_ is  
willing and is qualified to be reappointed to the Wasco County Budget Committee for  
another term.

NOW, THEREFORE, IT IS HEREBY ORDERED: That \_\_\_\_\_ be  
and is hereby appointed to the Wasco County Budget Committee; said term to expire  
on December 31, 2017.

DATED this 17<sup>th</sup> day of December, 2014.

WASCO COUNTY BOARD  
OF COMMISSIONERS

\_\_\_\_\_  
Scott C. Hege, Commission Chair

\_\_\_\_\_  
Rod L. Runyon, County Commissioner

\_\_\_\_\_  
Steve D. Kramer, County Commissioner

**WASCO COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
DECEMBER 17, 2014**

**CONSENT AGENDA**

1. [12.3.2014 Regular Session Minutes](#)
2. [Jail Capacity Management Resolution](#)
3. [Re-appointments](#)

## **Consent Agenda Item Minutes**

- [12.3.2014 Minutes](#)



WASCO COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
DECEMBER 3, 2014

PRESENT: Scott Hege, Commission Chair  
Rod Runyon, County Commissioner  
Steve Kramer, County Commissioner  
Tyler Stone, Administrative Officer  
STAFF: Kathy White, Executive Assistant

At 9:00 a.m. Chair Hege opened Special Session of the Board of Commissioners with the Pledge of Allegiance. Election of Chair was removed from the Discussion List and the Outdoor Mass Gathering Permit Public Hearing was cancelled due to hazardous driving conditions in Dufur.

**Public Comment – Wasco County District Attorney**

Richard Murray of The Dalles asked that the County stop paying District Attorney Eric Nisley for his services as County Counsel. He handed out a newspaper commentary (attached) authored by DA Nisley and asked that they read the circled passages. He pointed out that the DA had said that were his wife to be elected to the Board of Commissioners, he would step down as County Counsel. Mr. Murray stated that the law requires the District Attorney to provide legal counsel to the County free of charge. He said that not only is the County within its rights to stop paying him, he is not earning the money and is not entitled to it. Payment to the District Attorney for legal counsel is only for when that work is extraordinary in its nature – outside the expected scope of work.

Chair Hege explained that DA Nisley had recently tendered his letter of resignation as County Counsel. Mr. Murray replied that the DA cannot do that as he is required to represent the County free of charge.

Commissioner Runyon thanked Mr. Murray for his input. Mr. Murray replied that he would be following up on this issue.

#### **Public Comment – Introduction**

Shelly Campbell introduced herself as the new Tobacco Prevention Coordinator for North Central Public Health. The Board welcomed her.

#### **Discussion List – Election Results**

County Clerk Linda Brown came forward to report on the Wasco County election results (included in the Board Packet) and ask that the Board approve them.

**{{{Commissioner Kramer moved to approve the Wasco County election results of May 20, 2014. Commissioner Runyon seconded the motion which passed unanimously.}}}**

**{{{Commissioner Kramer moved to approve the election results of November 4, 2014. Commissioner Hege seconded the motion which passed unanimously.}}}**

Ms. Brown provided Commissioner's Runyon and Hege with their certificates of election and explained that once sworn in, they should file their oath with the office of the Clerk.

Chair Hege thanked Ms. Brown for the good work performance of her staff.

Ms. Brown explained that at a recall election last Wednesday, two of the Mosier Fire District's board members were recalled; that election will be certified on December 10, 2014. She said that a third member of the District Board had already resigned. She went on to say that at 4 p.m. on that day, the two recalled members will no longer hold office, leaving that board without a quorum. She stated that *if*, before that time, the Mosier Fire District Board is able to agree upon the appointment of a



new Board member, the resulting quorum of three would be able to appoint two more members to fill out the terms of the recalled members. However, if the four current members are not able to agree upon an appointment of a new member to create a quorum, the remaining two District Board members would have to come to the Board of County Commissioners to appoint that third member so that they would have a quorum authorized to appoint members to fill the terms of the recalled members.

The Board expressed their hope that the District Board would be able to reach an agreement on an appointment to fill the term of the resigned member.

Ms. Brown reported that she has received information that there may be a recall of members of the Parks and Recreation District Board. She stated that since two of the members come up for re-election in May, it might make more sense for sponsors of the recall to direct their efforts toward running candidates against the two incumbents. It takes 100 days to run a recall and certify the results; even if they had the required signatures for a recall, it would be mid-March before that process would be complete. It will take them time to gather the required signatures.

Chair Hege asked how the ballots are produced. Ms. Brown replied that they contract with a vendor in Bend. Chair Hege asked what the cost had been for the Mosier recall. Ms. Brown responded that it had cost \$1,500.00. She stated that since the Parks and Recreation District is so much larger, the cost would be approximately \$9,000.00

#### **Discussion List – 2015 Meeting Schedule**

After a brief discussion regarding the conflict of the annual AOC Fall Conference and the last BOCC session in November, the Board decided to cancel that session and be open to holding a special session before or after that week should the need arise.

**\*\*\*The Board was in consensus to approve the 2015 meeting schedule as outlined in the Board Packet with one change – cancel to last session in November, being open to a special session should the need arise.\*\*\***

**Discussion List – 12.17.2014 Board Session Start Time**

Commissioner Kramer asked that the start time for the 12.17.2014 Board Session be moved to the afternoon to allow him to attend a meeting on the reformation of the juvenile system. He asked that the start time be set for 1:00 p.m.

**\*\*\*The Board was in consensus to move the start time for the 12.17.2014 Session of the Board of County Commissioners to 1:00 p.m.\*\*\***

**Consent Agenda – 11.5.2014 Minutes**

**{{{Commissioner Kramer moved to approve the Consent Agenda. Chair Hege seconded the motion which passed unanimously.}}}**

At 9:24 a.m. Chair Hege recessed the session to open a public hearing for the supplemental budget.

**Agenda Item – Supplemental Budget Hearing**

Finance Director Monica Morris explained that this is a supplemental budget for enterprise zone funds which, at the time the budget was passed, she had expected to be expended by the close of the 2013-2014 Fiscal Year – therefore they had not been budgeted for the 2014-2015 Fiscal Year.

Ms. Morris reported that the Parks and Recreation funds had gained \$432 in interest. She went on to say that the Fire District had received a portion of their funds with the balance dependent upon the satisfaction of some previously agreed-upon conditions; once those conditions are met, the balance of \$386,125.00 will be paid out. Commissioner Runyon noted that the Fire District would be at today's session to demonstrate the satisfaction of those conditions.

Ms. Morris said that the remainder of the supplemental budget reflects an unexpected increase in revenue from video poker funds.

Chair Hege asked for public comment; there being none, he closed the hearing to public comment and asked the Board if they had any questions. The Board had no questions.

**{{{Commissioner Kramer moved to approve Resolution #14-029 adopting Fiscal year 2014-2015 Supplemental Budget for additional unanticipated carry-over funds from the 2013-2014 Fiscal Year Budget. Commissioner Runyon seconded the motion which passed unanimously.}}}**

Chair Hege closed the public hearing and reconvened the regular session at 9:34 a.m.

#### **Agenda Item – Central Oregon Workforce Consortium Ordinance**

Commissioner Runyon read the title of the COWC Ordinance into the record: Ordinance #14-003 In the matter of the adoption of ordinance ratifying the creation of an intergovernmental entity known as the Central Oregon Workforce Consortium (COWC).

Commissioner Runyon commented that he believes this program has been forced upon Oregon counties by the governor's office; in-effect it leaves counties' with no choice as to how to proceed.

**{{{This being the second reading of the title at two separate Board Sessions at least 14 days apart, Commissioner Runyon moved to approve Ordinance #14-003 ratifying the creation of the Central Oregon Workforce Consortium (COWC). Commissioner Kramer seconded the motion which passed unanimously.}}}**

#### **Agenda Item – Vehicle Surplus**

Youth Services Director Molly Rogers explained that in 2010 the County wrote a grant for a vehicle for the Youth Work Crew; said vehicle was placed into the vehicle plan. The \$32,000.00 grant award actually went to purchase a patrol car and the Youth Work Crew got a roll-down vehicle. She stated that Youth Services no longer houses the Youth Work Crew program – that program is now part of the T.O.O.L.S. program managed out of NORCOR. She said that the vehicle will need new tires and some other work of which NORCOR is aware. She went on to say that the vehicle is at the end of its rotation through the County vehicle program. She requested that the vehicle be transferred to the T.O.O.L.S. program where it will continue to serve as transportation for the Youth Work Crew.

**{{{Commissioner Kramer moved to approve Order #14-110 surplussing Youth Services vehicle Unit #08-01 2008 Dodge Durango VIN #1D8HB45238F126793. Commissioner Runyon seconded the motion which passed unanimously.}}}**

A brief discussion ensued regarding the 12.17.2014 Juvenile Services reformation meeting. Ms. Rogers invited the entire Board to attend, explaining that this meeting would serve as an introduction with a series of training sessions to follow at future meetings.

Chair Hege asked if challenges faced by the T.O.O.L.S. program had been resolved. Ms. Rogers replied that they had been only partially resolved but they are working on other solutions to funding issues.

A brief discussion ensued regarding security at the Youth Services office due to an incident with the parent of one of the teens taken into custody. As a result, they are re-thinking their process and may make some changes. The Board also discussed the panic alarm system and the need for test runs, suggesting that the Safety Committee should address that issue.

Chair Hege called for a break at 9:51 a.m.

The session reconvened at 9:57 a.m.

#### **Agenda Item – Fair Board Budget Report**

Fair Board members Ken Polehn and Colleena Tenold-Sauters thanked the Board for their participation in the 2014 Wasco County Fair where they served as Grand Marshalls. Ms. Tenold-Sauters reported that the Fair is online to get lottery funds in approximately the same amount as they received last year. She stated that the gate receipts from the 2014 Fair were double those of 2013. In addition, revenue for the campground is already at 94% of last year with several months left in the year.

Commissioner Runyon asked to what they attribute the increased gate receipts. Ms. Tenold-Sauter said that a combination of support from the County and the Downtown Association helped. Mr. Polehn added that the newly-instituted wild horse races bring in families from as far away as Yakima and Walla Walla.

WASCO COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
DECEMBER 3, 2014  
PAGE 7

Commissioner Kramer asked if the Fair still receives support for the free day at the Fair. Ms. Tenold-Sauter replied that they do naming a few of the sponsors: Mel's Sanitary, Century Tel, Columbia Bank, US Bank, Clock Tower, Safeway and Maupin Chamber.

Mr. Polehn reported that the commemorative postcard had been very successful. He said that he is seeking a community service organization to serve as the 2015 Grand Marshalls and asked that the Board assist in getting that information out to the service community.

Mr. Stone asked that the Fair Board members talk about the direction of the fair and the capital improvements that are ongoing. Mr. Polehn responded that the goal is to have a RV park that functions with sewer, water and internet service to attract more people and support the fair grounds. He said that once that goal is achieved, they would like to redo the entire back part of the grounds to accommodate tourism. He stated that Hunt Park is an amazing place to bring kids – it has no distractions and is a secure place. He said that if it is properly promoted, it can be something of which the community can be very proud.

Mr. Stone said that he is glad to see money reinvested in the facility. He reminded the Board that last year a monument and seating area were added to the grounds. In recent years, the Ken Webb Memorial Kitchen and a well were added. He said it needs to be made a sought-after destination. He added that the water system needs to be addressed.

Mr. Polehn stated that he would like to have the sidewalks redone to allow better ADA access. He said that many of the buildings were erected in the 1940s and 1950s – groundwater issues have caused the foundations to fail. He said that once the water issues are resolved, they will need to look at the physical structures – replacing them with longer lasting facilities. He announced that the Farm Bureau has put up some seed money and challenged other farm organizations to match or beat their donation. He said the Fair Board will need to raise money and develop a plan for improvements.

Ms. Tenold-Sauter continued the financial report saying that the park revenue is also

up – they have received 97% of the expected revenue with several months left in the fiscal year. Mr. Polehn asked if it would be possible to set up an improvement project fund in next year's budget.

**\*\*\*The Board was in consensus to address setting up an improvement project fund for the Fair Grounds in next year's budget.\*\*\***

<b>Agenda Item – Mid-Columbia Fire &amp; Rescue (MCFR) Building Project</b>
---

The Dalles City Manager Nolan Young stated that the City and County has an agreement to provide \$484,000 of enterprise zone funds for the renovation of MCF&R's Station 2. He reported that the bids have come in and all were a little higher than the amount budgeted. He explained that while the base bid came in under budget, the City feels it is important to do the entire project and has voted to fund the overage. He said he is asking that the County approve the payment and release the funds to MCF&R for the building project.

MCF&R Fire Chief Robert Palmer said the project will renovate the interior of Station 2 for staff and volunteer living space as well as office space. He explained that the renovation will eliminate one bay and therefore they will build an additional bay to compensate for the loss of capacity. Mr. Young added that this project will have a positive impact on the City's fire insurance rating. He stated that there will be additional work that will need to be done to raise the rating. Chief Palmer said that he hopes to get back to their previous rating or perhaps improve on that.

Chief Palmer explained that the plan will accommodate a partnership with Columbia Gorge Community College (CGCC) in which students can volunteer to staff the station in exchange for living quarters which benefits both MCF&R as well as CGCC and students. He added that the improvements will also help to raise the insurance ratings for nearby Dallesport.

**{{{Commissioner Runyon moved to proceed with the Mid-Columbia Fire & Rescue Station 2 building project as part of the IGA and to pay the agreed upon amount. Commissioner Kramer seconded the motion which passed unanimously.}}}**



**Agenda Item – SWAC Rate Increase Requests**

Dr. Vern Harpole of the North Central Public Health District stated that the Solid Waste Advisory Committee (SWAC) had met on November 13, 2014, where they considered rate increase requests from Mel's Sanitary Service, Inc., The Dalles Disposal and the Wasco County Landfill. He explained that there is a slight difference in the calculation of CPI for The Dalles Disposal which used a different time frame for their calculations. He stated that through discussions, The Dalles Disposal had agreed to bring their rate request more in line with the other two sanitation entities. SWAC will work with the three businesses throughout the coming year to insure that all rate increases are calculated based on the same CPI.

Some discussion ensued regarding the rate differences and calculations. Waste Connections District manager Erwin Swetnam explained that they had negotiated a 1.8% increase for commercial businesses and a 1.62% increase for residential accounts. He said that next year the three entities will be more consistent. Dr. Harpole added that they may have to amend the licensing agreements to move the rate increases to summer instead of during the holiday season.

Chair Hege asked if the City of The Dalles had approved the rates. Mr. Swetnam replied that they had asked for some comparables which he will provide at their next meeting. He reported that the comparables are favorable and he expects passage.

**{{{Commissioner Kramer moved to approve Resolution #14-026 increasing the rates for Mel's Sanitary Service, Inc. Commissioner Runyon seconded the motion which passed unanimously.}}}**

Chair Hege stated that he thought the rates should be included in the body of the resolution rather than as an exhibit.

**{{{Commissioner Runyon moved to approve Resolution #14-028 increasing the rates for Waste Connections. Commissioner Kramer seconded the motion which passed unanimously.}}}**

**{{{Commissioner Kramer moved to approve Resolution #14-027 increasing the rates for the Wasco County Landfill. Commissioner Runyon seconded the**

**motion which passed unanimously.}}}**

Chair Hege asked for clarification on some of the abbreviations included in the Landfill's rate increase price sheet:

ACM – Asbestos Containing Material

PCS – Petroleum Containing Substance

#### **Agenda Item – Tax Refund**

County Assessor and Tax Collector Jill Amery stated that Interim Assessor Director Tom Linhares had discovered that Design, LLC (Google) Account 16546 had been miscalculated for the 2012-2013 tax year resulting in an over payment of \$7,623.43 which includes a 12% interest payment. She said that when their exemption had been applied it had been done after the tax calculation rather than before. She said that it is difficult to reconstruct what lead to the error due to the sudden loss of former Assessor Tim Lynn in conjunction with the transition to a new software system. She assured the Board that following the discovery they did a series of checks and discovered some irregularities in the new system. They also checked the other commercial accounts with exempt status and found them to all be correctly calculated.

**\*\*\*The Board was in consensus to approve the refund of over-paid taxes plus interest to Account #16546 in the amount of \$7,623.43.\*\*\***

#### **Agenda Item – Foreclosure/Lease Agreement**

Mr. Stone explained that the County had foreclosed on a residential property due to non-payment of property taxes. He said that it is a rental property with tenants. He stated that his involvement has been on the tenant issue – the County is now a landlord but there is not agreement in place. He stated that the residence was part of a trust and through the trust process no-one redeemed their claim.

Ms. Amery said that the gentlemen owning the property had passed away and it had taken nearly 6 years to settle his estate. She reported that the County had begun notifying the trust Attorney in 2010 and took the deed in September, 2014. She stated that when the heir learned of the foreclosure, he came in wanting to pay the taxes but since it was past the redemption period, the County was not able to allow the

WASCO COUNTY BOARD OF COMMISSIONERS  
REGULAR SESSION  
DECEMBER 3, 2014  
PAGE 11

redemption. She said that Counsel has found a statute that allows the County to sell the property back to the heir.

Mr. Stone said the Board can sell for market value or for the redemption amount; in the meantime, there is an issue of the tenants and the need to have a lease agreement in place to protect all parties – he recommended that be done immediately. He said that the Board will also have to determine what to do in the long-term – the County can sell on the open market or sell to the heir, Curtis Gonzales, for back taxes and staff time.

Further discussion ensued regarding the reason for non-payment and the status of the tenants. Chair Hege asked if any work would need to be done to the residence. Mr. Stone replied that they would do minimal work to make sure it is a suitable dwelling since the goal is to sell the property. Ms. Amery reported that the home is an older manufactured home – the value of the property and dwelling is approximately \$87,000.00.

Chair Hege asked what the current renters had been paying. Donna Sutton, the heir's mother, stated that they have not paid rent in 6 years. Ms. Amery said that the County cannot collect rent now without an agreement. She said the tenants will have to sign a lease and pay rent to the County if they want to stay in the residence. Ms. Sutton stated that had she and her son known about the taxes and the foreclosure, they would have taken care of the issue. She added that her son plans to renovate the home and live there.

Commissioner Runyon said he would like to see the property returned to the family for the redemption value plus the County's staff time expense.

Chair Hege asked what the term of the lease would be. Mr. Stone replied that it would be a month to month lease, saying that the lease is just a stop-gap measure until the property can be disposed of.

**{{{Commissioner Runyon moved to sign the management agreement with Leeland Properties to act as the County's agent for a rental agreement and property management for the foreclosed property at 2824 W. 9<sup>th</sup> Street, The Dalles, OR. Commissioner Kramer seconded the motion which passed**

**unanimously.}}}**

**{{{Commissioner Runyon moved to sell the foreclosed property at 2824 W. 9<sup>th</sup> Street, The Dalles, OR, per ORS 275.180, to the Estate of Jesus Gonzales for the redemption value plus all reasonable staff time, interest and fees as calculated by Mr. Stone and Ms. Amery. Chair Hege seconded the motion, saying that the County just wants to recover costs. The motion passed unanimously.}}}**

#### **Agenda Item – EDC Quarterly Report**

MCEDD Project Manager Carrie Pipinich reviewed the EDC quarterly report included in the Board Packet. A discussion ensued regarding the annual prioritization process. Chair Hege pointed out that the list changes only slightly from year to year. He suggested that resources might be better spent if they only did the list every other year or every third year and use the time during the “off” years to actually accomplish some of the items on the list. Commissioner Runyon pointed out that the County funds going to MCEDD are for administrative costs and staffing and cannot be used to fund projects. The Board agreed that they could address that through the budget process. Ms. Pipinich said she would bring it to the EDC for discussion.

Ms. Pipinich reported that she had attended the Oregon Economic Development Conference and had learned a lot about attracting businesses, online tools, and what others around the state are doing. She concluded by saying that there are a few appointments expiring at the end of the year and she has recommendations from the EDC for appointments/re-appointments.

- Fred Justesen is available for reappointment and is recommended by the EDC.
- Andrea Klaas would like to step down in favor of someone new from the Port of The Dalles. Kathy Ursprung is recommended by the EDC for appointment as Ms. Klaas’ replacement.
- Donnella Polehn would like to step down. The EDC recommends Greg Johnson from Renken Farms as a replacement for that position.

**Agenda Item – NORCOR Jail Population Management**

NORCOR Administrator James Weed reported that he, Mr. Stone and Sheriff Eiesland have been working with District Attorney Eric Nisley in the management of Wasco County prisoners housed in NORCOR. He reminded the Board that Wasco County's goal is to maintain no more than 50 prisoners in NORCOR at any given time. The release matrix is set to activate at 50 Wasco County inmates; however, in reality that trigger cannot keep the Wasco County NORCOR population at or below 50. It takes time to make the determination and release a prisoner. That lag-time means that other Wasco County prisoners can be taken in before lower-matrix prisoners are released which results in a Wasco County population exceeding the desired 50 maximum. He stated that often NORCOR is inappropriately used as a residential facility for members of the community who are non-criminal but homeless.

Mr. Weed said that to solve the immediate problem of maintaining the Wasco County inmate population at or below 50 the matrix trigger needs to be set at 40.

Chair Hege asked if the goal is still to top out at 50. Sheriff Eiesland replied that that is the goal; the trouble with setting the trigger at 50 is that they cannot matrix prisoners out fast enough to prevent the Wasco County population from exceeding 50. He said that if they cannot release until 50 then quite often the population exceeds 50 before they can release.

Mr. Weed added that he doesn't want to release any prisoners that he doesn't have to release – if you do the crime, you should do the time – but to keep the Wasco County population at 50 or below, they need to add some flexibility to the matrix system. Lowering the trigger to 40 will build in that flexibility.

Chair Hege asked how often they have several prisoners at once coming into the jail. Mr. Weed replied that it is not unusual to have seven or more waiting to be booked – not just from Wasco County, but also from Hood River, The Dalles, etc. Sheriff Eiesland added that on Wednesdays Wasco County warrants picked-up from throughout state are brought to NORCOR in mass.

Mr. Weed suggested that they meet as a group to work on options – the counties

need more beds than what they are using and NORCOR has the capacity to hold more. He explained that the costs for heating, staffing, etc. are almost the same for one prisoner as for one-hundred – it is frustrating to see prisoners released due to budgetary considerations. He said the funding formula may have to change – as long as it is based on the number of beds used it will be a race to the bottom.

Mr. Weed noted that it used to be that each County paid for a certain number of beds which were paid for whether they used them or not; if a county goes over the marginal costs were calculated per day.

Mr. Stone stated that the matrix needs to be addressed today and he supports Mr. Weed's recommendation.

**{{{Commissioner Runyon moved to amend Resolution #13-010 to trigger the population control matrix at 40 with a goal of keeping the Wasco County NORCOR population at or below 50. Commissioner Kramer seconded the motion which passed unanimously.}}}**

#### **Commission Call**

Discussion occurred regarding the cancelled public hearing.

**\*\*\*The board was in consensus to leave it to staff to determine time and venue for rescheduling the Outdoor Mass Gathering Permit Application Public Hearing.\*\*\***

Commissioner Runyon announced that the Director of Fort Dalles Museum tendered her resignation last night, effective immediately – she has served for 20 years. The County and City of The Dalles are the primary funding partners for the Museum.

Chair Hege adjourned the session at 11:56 a.m.

#### **Summary of Actions**

##### **Motions Passed**

- **To approve the Wasco County election results of May 20, 2014.**



- To approve the election results of November 4, 2014.
- To approve the Consent Agenda – 11.5.2014 Regular Session Minutes.
- To approve Resolution #14-029 adopting Fiscal year 2014-2015 Supplemental Budget for additional unanticipated carry-over funds from the 2013-2014 Fiscal Year Budget
- To approve Ordinance #14-003 ratifying the creation of the Central Oregon Workforce Consortium (COWC).
- To approve Order #14-110 surplussing Youth Services vehicle Unit #08-01 2008 Dodge Durango VIN #1D8HB45238F126793.
- To proceed with the Mid-Columbia Fire & Rescue Station 2 building project as part of the IGA and to pay the agreed upon amount.
- To approve Resolution #14-026 increasing the rates for Mel's Sanitary Service, Inc.
- To approve Resolution #14-028 increasing the rates for Waste Connections.
- To approve Resolution #14-027 increasing the rates for the Wasco County Landfill.
- To sign the management agreement with Leeland Properties to act as the County's agent for a rental agreement and property management for the foreclosed property at 2824 W. 9<sup>th</sup> Street, The Dalles, OR.
- To sell the foreclosed property at 2824 W. 9<sup>th</sup> Street, The Dalles, OR, per ORS 275.180, to the Estate of Jesus Gonzales for the redemption value plus all reasonable staff time, interest and fees as calculated by Mr. Stone and Ms. Amery.
- To amend Resolution #13-010 to trigger the population control matrix at 40 with a goal of keeping the Wasco County NORCOR population at or below 50.

#### Consensus

- To approve the 2015 meeting schedule as outlined in the Board Packet with one change – cancel to last session in November, being open to a special session should the need arise.
- To move the start time for the 12.17.2014 Session of the Board of County Commissioners to 1:00 p.m.
- To address setting up an improvement project fund for the Fair

**Grounds in next year's budget.**

- **To approve the refund of over-paid taxes plus interest to Account #16546 in the amount of \$7,7623.43.**
- **To leave it to staff to determine time and venue for rescheduling the Outdoor Mass Gathering Permit Application Public Hearing.**

WASCO COUNTY BOARD  
OF COMMISSIONERS

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Scott Hege, Commission Chair

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Rod Runyon, County Commissioner

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Steve Kramer, County Commissioner

**Consent Agenda Item**  
**Jail Capacity Management**

- [Staff Memo](#)
- [Resolution 14-030 Amending the Jail Capacity Management Plan](#)

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**MEMORANDUM**

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**TO:** BOARD OF COUNTY COMMISSIONERS  
**FROM:** KATHY WHITE  
**SUBJECT:** JAIL CAPACITY MANAGEMENT AMENDMENT  
**DATE:** 12/10/2014

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**BACKGROUND INFORMATION**

At the 12.3.2014 session NORCOR Administrator Jim Weed and Sheriff Eiesland presented to the Board regarding the need to modify the Jail Capacity Management Plan. At that session Commissioner Runyon moved to amend Resolution #13-010 to trigger the population control matrix at 40 with a goal of keeping the Wasco County NORCOR population at or below 50. Commissioner Kramer seconded the motion which passed unanimously.

The resolution included in today's consent agenda accomplishes the motion passed by the Board at the 12.3.2014 session.

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF AMENDING	)	
THE CAPACITY MANAGEMENT PLAN	)	RESOLUTION
FOR INMATES CONFINED AT THE	)	14-030
NORTHERN OREGON REGIONAL	)	
CORRECTIONS FACILITY (NORCOR)	)	

This matter came before the Wasco County Board of Commissioners at its regularly scheduled public meeting on December 3, 2014, to consider modifying the capacity management plan to control the inmate population of the Northern Oregon Regional Corrections Facility.

WHEREAS, the NORCOR Administrator and the Wasco County Sheriff have demonstrated the need for an adjustment to the capacity management plan; now, therefore,

BE IT RESOLVED that the amended capacity management plan attached hereto as Attachment A, and by this reference incorporated herein, shall take effect as of December 3, 2014.

DATED at The Dalles, Oregon this 17<sup>th</sup> day of December, 2014.

WASCO COUNTY BOARD  
OF COMMISSIONERS

Scott C. Hege, Chair

Rod L. Runyon, County Commissioner

Steven D. Kramer, County Commissioner

**ATTACHMENT A**  
**AMENDED WASCO COUNTY SHERIFF'S OFFICE**  
**CAPACITY MANAGEMENT PLAN**  
**PURSUANT TO ORS 169.042 THROUGH 169.046**  
**EFFECTIVE DECEMBER 3, 2014**

The operational capacity of the Northern Oregon Regional Corrections Facility (NORCOR) for Wasco County is set at 50 inmates. In order to reduce the possibility of exceeding the operational capacity maximum of 50, the matrix may be applied for release when the Wasco County capacity reaches 40.

NORCOR's operational capacity is managed through a process of reviewing and scoring inmates based on their risk to public safety, and then by subsequently releasing or reducing the custody level of the lowest scoring inmate when appropriate. The resulting scores will create a combined list of pretrial and sentenced inmates who are eligible for release or custody level reduction under this capacity management plan. See the NORCOR Reduced Custody Scoring Mechanism attached as Exhibit A. Except as provided below., pretrial inmates will be considered for release under this plan at any time after booking.

Inmates held pre-trial for either a Measure 11 offense of a domestic violence offense will not be considered for release under this plan. A Measure 11 offense includes those listed in ORS 137.700 (if a person is arrested for a Measure 11 charge and no such charge is filed, the person may thereafter be scored if no other exclusions exist.) A domestic violence offense is an offense for which a mandatory arrest must be made pursuant to ORS 133.055.

Additionally, the following individuals shall not be scored according to this system; (1) Individuals who are ordered to be booked and released; (2) Individuals who are arrested for

holds from jurisdictions other than Wasco, Sherman, Wheeler, Gilliam and Hood River Counties; this includes holds from all other states and the Federal Government.

All individuals who are brought to the Northern Oregon Regional Corrections Facility after arrest for misdemeanors or felonies will be booked in and evaluated for release on personal recognizance or security release. Arrestees not released on personal recognizance or security release will be considered for lodging. Individuals sentenced or ordered to custody by the courts, or sanctioned for parole or probation violations will be considered for lodging.

When the Northern Oregon Corrections Facility population exceeds the established operational capacity, then a population emergency is deemed to exist. To avoid exceeding the Wasco County operational capacity of 50, when the Wasco County inmate population reaches 40, the Sheriff is authorized to give the notice required by ORS 169.046(1), and the Sheriff may release inmates pursuant to ORS 169.042 to 169.046, using the criteria scoring system as outlined herein.

When the operational capacity of Northern Oregon Regional Corrections Facility is reached, the next person considered for lodging will be scored as an inmate in accordance with this plan. The lowest scoring inmate will be released or moved to a reduced custody level in accordance with the Wasco County Release Mechanisms Continuum attached as Exhibit B.

Inmates held in disciplinary or administrative segregation will not be moved to a lesser custody or forced release.



In the event a sentenced inmate must be moved to a reduced custody level for capacity management purposes, the move will be under the authority of the Wasco County Supervisory Authority.

In the event a sentenced inmate must be released for capacity management purposes, the release will be under the authority of the Emergency Jail Population Control. Staff will indicate “release under Sheriff’s Authority ORS 169.046.”

In the event a pretrial inmate must be released for capacity management purposes, the release will be under the authority of the Emergency Jail Population Control. Staff will indicate “Forced Release Under ORS 169.046.” A forced release-agreement will be prepared and will include appropriate release conditions, court date, time and location.

A judge or the District Attorney may request an Override for an inmate who represents a danger to a victim, self, or the public, or who otherwise represents a significant public safety risk or if a significant public interest would be served by exclusion from the matrix. An inmate represents a significant public safety risk if that inmate is reasonably likely to cause serious physical harm if released or has threatened to cause serious physical harm to himself or others. The Sheriff, or the Sheriff’s designee, has discretion to approve or deny Override requests. If an override is approved, that inmate will not be considered for release or for movement to a reduced custody level when the operational capacity of NORCOR is reached. Incarceration of an inmate presents a significant public interest when in the judgment of the Sheriff and the District Attorney, the application of the scoring system to the inmate is a threat to the general welfare of the community (non-exclusive examples are inmates who have multiple arrests for car prowls or thefts; extreme drug use; extreme

disorderly conduct; an expressed intent to commit additional crimes; or release of the inmate would create an injustice in proportion to the crime committed).

An inmate may be released when the inmate presents with an extreme medical condition to which the NORCOR medical staff cannot attend. Examples of extreme medical conditions include verifiable symptoms of a heart attack, stroke, broken bones that require emergency attention, and presentation of extreme mental health disease that mandates hospital treatment or commitment. In the event of such a medical release for an inmate not otherwise eligible for release under the scoring mechanism, staff shall notify the Sheriff or his designee; and the District Attorney and shall attempt to obtain consent from a judge in the seventh Judicial District prior to release. If a judge cannot be reached prior to release, a judge shall be notified as soon as reasonably possible.

Nothing stated herein shall be construed as limiting the authority of the Sheriff to release inmates when in his judgment the safety and security of the Northern Oregon Regional Corrections Facility and other custody programs so require. This plan recognizes that safety and security are directly related to the financial ability of Wasco County to provide funding.

Nothing stated herein diminishes the requirement of victim notification upon release.

**EXHIBIT A**  
**NORTHERN OREGON REGIONAL CORRECTIONS FACILITY (NORCOR)**  
**Reduced Custody Scoring Mechanism**

This mechanism will be used to evaluate and score inmates for release eligibility under the capacity management plan. Inmates who have been arrested, sentenced or sanctioned on a domestic violence offense or a Measure 11 offense shall not be eligible for release. Inmates who are ordered to be booked and released shall not be scored utilizing this system. This mechanism evaluates and scores inmates based on risk to public safety.

- The following will be factors considered in calculating an inmate's score:
- Prior Felony Convictions: Person crime, add 3 points; Non-Person crime, add 2 points.
- Prior Misdemeanor Convictions: Person crime, 2 points, Non-Person crime, 1 point.
- Current Crime: Person crime, 2 points; Non-Person crime, 1 point
- Child Victim: Add 2 points.
- Multiple Custody Cycles: 1 Additional point for every 10 arrest cycles
- Domestic Violence History: 1 additional point per prior arrest
- Prior person crime arrests: 1 point per arrest
- Non-person crime arrests; ½ point per arrest
- Failures to Appear: 1 point per failure to appear
- Contempt of Court adjudications: 1 point per adjudication
- Out of State arrests and convictions shall be considered in the same manner as Oregon arrests and convictions.

Every effort shall be made to calculate an inmate's score correctly.

When evaluating out of state convictions and arrests, calculation of the score will be done with due diligence recognizing that the information available may not be complete or totally accurate.

Where a person has multiple counts of conviction in a single criminal episode, each conviction shall count.

As used here, the terms "Person Felony," "Non-Person Felony," and "Person Class A Misdemeanor" are the same as those used by the Oregon Criminal Justice Commission at OAR 213-003-0001.

**Exhibit B**

**WASCO COUNTY – RELEASE MECHANISMS – CONTINUUM**

**Release Lowest Score First**

1145

Parole/Probation Sanctions

Jail Sentences

Executed Sentences

(Excluding No. 936)

<b>No Supervision Lock &amp; Track has no PO Listed</b>	<b>Supervised PO Listed in Lock &amp; Track</b>
30 days or less – Always use Emergency Jail Population Control ORS 169.046 Sheriff's Release Authority – no conditions	1145 Cases: Always use Supervisory Authority/Transitional leave (30 days or more should be a priority transfer to the Work Center) Transfer to Work Center if space available.  OR
Release Choice: Release to street unsupervised	Transitional leave to report to 1145 PO within 24 hours of release. Advise of 1145 conditions on back or movement form.
31 days or more – Always use Supervisory Authority	Parole/Probation Sanctions or Sentences
Release Choice: Transfer to Work Center if space available OR	Transfer to Work Center if space available (Use Supervisory Authority) OR
Day reporting	Release to field supervision to report to PO within 24 hours. (Use Emergency Jail Population Control)

Always check Judgments to make sure that the Judge has not noted any exclusion from early release. If you have any question do not release and contact the supervisor for direction/clarification.

## **Consent Agenda Item Re-Appointments**

- [EDC](#)
- [Fair Board](#)
- [Hospital Facility Authority Board](#)
- [LPSCC](#)
- [MCHA Board of Directors](#)
- [Mt. Hood Economic Alliance](#)
- [Museum](#)
- [Public Works Building Safety Committee](#)
- [Surveyor](#)
- [Mosier Watershed Council](#)
- [Weed Council](#)

## **Re-Appointments EDC**

- [Order 14-090 Reappointing Fred Justesen to the  
EDC](#)

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE RE-APPOINTMENT OF)	
FRED JUSTESEN TO THE WASCO COUNTY )	ORDER
ECONOMIC DEVELOPMENT COMMISSION )	#14-090
POSITION #7 )	

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That Fred Justesen's term on the Wasco County Economic Development Commission (EDC) will expire December 31, 2014; and

IT FURTHER APPEARING TO THE BOARD: That Fred Justesen is willing and is qualified to be re-appointed to the Wasco County Economic Development Commission.



NOW, THEREFORE, IT IS HEREBY ORDERED: That Fred Justesen be  
and is hereby re-appointed to the Wasco County Economic Development  
Commission; said term to expire on December 31, 2018.

DATED this 17<sup>th</sup> Day of December, 2014

WASCO COUNTY BOARD  
OF COMMISSIONERS

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Scott C. Hege, Commission Chair

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Rod L. Runyon, County Commissioner

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Steven D. Kramer, County Commissioner

## **Re-Appointments Fair Board**

- [Order 14-091 Reappointing Zachary Harvey to the Fair Board](#)
- [Order 14-092 Reappointing Ken Polehn to the Fair Board](#)
- [Order 14-105 Reappointing Chris Schanno to the Fair Board](#)

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT OF )  
ZACHARY HARVEY TO THE WASCO ) ORDER  
COUNTY FAIR BOARD. ) #14-091

NOW ON THIS DAY, the above-entitled matter having come on regularly  
for consideration, said day being one duly set in term for the transaction of public  
business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That Zachary Harvey's term on the  
Wasco County Fair Board will expire on December 31, 2014; and

IT FURTHER APPEARING TO THE BOARD: That Zachary Harvey is  
willing and is qualified to be reappointed to the Wasco County Fair Board.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Zachary Harvey  
be and is hereby reappointed to the Wasco County Fair Board; said term to expire on  
December 31, 2017.

DATED this 17<sup>th</sup> day of December, 2014.

WASCO COUNTY  
BOARD OF COMMISSIONERS

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Scott C. Hege, Commission Chair

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Rod L. Runyon, County Commissioner

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Steven D. Kramer, County Commissioner

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT OF )  
KEN POLEHN TO THE WASCO ) ORDER  
COUNTY FAIR BOARD. ) #14-092

NOW ON THIS DAY, the above-entitled matter having come on regularly  
for consideration, said day being one duly set in term for the transaction of public  
business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That Ken Polehn's term on the Wasco  
County Fair Board will expire on December 31, 2014; and

IT FURTHER APPEARING TO THE BOARD: That Ken Polehn is willing  
and is qualified to be reappointed to the Wasco County Fair Board.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Ken Polehn be and is hereby reappointed to the Wasco County Fair Board; said term to expire on December 31, 2017.

DATED this 17<sup>th</sup> day of December, 2014.

WASCO COUNTY  
BOARD OF COMMISSIONERS

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Scott C. Hege, Commission Chair

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Rod L. Runyon, County Commissioner

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Steven D. Kramer, County Commissioner

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT OF )  
CHRIS SCHANNO TO THE WASCO ) ORDER  
COUNTY FAIR BOARD. ) #14-105

NOW ON THIS DAY, the above-entitled matter having come on regularly  
for consideration, said day being one duly set in term for the transaction of public  
business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That Chris Schanno's term on the  
Wasco County Fair Board will expire on December 31, 2014; and

IT FURTHER APPEARING TO THE BOARD: That Chris Schanno is  
willing and is qualified to be reappointed to the Wasco County Fair Board.



NOW, THEREFORE, IT IS HEREBY ORDERED: That Chris Schanno be and is hereby reappointed to the Wasco County Fair Board; said term to expire on December 31, 2017.

DATED this 17<sup>th</sup> day of December, 2014.

WASCO COUNTY  
BOARD OF COMMISSIONERS

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Scott C. Hege, Commission Chair

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Rod L. Runyon, County Commissioner

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Steven D. Kramer, County Commissioner

**Re-Appointments**  
**Hospital Facility Authority Board**

- [Order 14-125 Reappointing Bradley Timmons to the Hospital Facility Authority Board](#)
- [Order 14-126 Reappointing Jorge Barragon to the Hospital Facility Authority Board](#)

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF	)	
BRADLEY TIMMONS TO THE WASCO COUNTY	)	ORDER
HOSPITAL FACILITY AUTHORITY BOARD	)	#14-125
OF DIRECTORS	)	

NOW ON THIS DAY, the above-entitled matter having come on  
regularly for consideration, said day being one duly set in term for the transaction  
of public business and a majority of the Board of Commissioners being present;  
and

IT APPEARING TO THE BOARD: That under ORS 441.540 the  
Board of Commissioners shall appoint a Hospital Facility Board of Directors;  
and

IT FURTHER APPEARING TO THE BOARD: That Bradley  
Timmons's appointment to the Hospital Facility Board of Directors expires  
December 31, 2014; and

IT FURTHER APPEARING TO THE BOARD: That Bradley Timmons is willing and is qualified to be appointed to the Wasco County Hospital Facility Authority Board of Directors.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Bradley Timmons be and is hereby reappointed to the Historic Columbia River Highway Advisory Committee in accordance with ORS 441.540 ; said term to expire December 31, 2017.

DATED this 17<sup>th</sup> day of December, 2014.

WASCO COUNTY BOARD  
OF COMMISSIONERS

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Scott C. Hege, Commission Chair

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Rod L. Runyon, County Commissioner

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Steven D. Kramer, County Commissioner

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF	)	
JORGE BARRAGON TO THE WASCO COUNTY	)	ORDER
HOSPITAL FACILITY AUTHORITY BOARD	)	#14-126
OF DIRECTORS	)	

NOW ON THIS DAY, the above-entitled matter having come on  
regularly for consideration, said day being one duly set in term for the transaction  
of public business and a majority of the Board of Commissioners being present;  
and

IT APPEARING TO THE BOARD: That under ORS 441.540 the  
Board of Commissioners shall appoint a Hospital Facility Board of Directors;  
and

IT FURTHER APPEARING TO THE BOARD: That Jorge Barragon's  
appointment to the Hospital Facility Board of Directors expires December 31,  
2014; and

IT FURTHER APPEARING TO THE BOARD: That Jorge Barragon is willing and is qualified to be appointed to the Wasco County Hospital Facility Authority Board of Directors.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Jorge Barragon be and is hereby reappointed to the Historic Columbia River Highway Advisory Committee in accordance with ORS 441.540 ; said term to expire December 31, 2017.

DATED this 17<sup>th</sup> day of December, 2014.

WASCO COUNTY BOARD  
OF COMMISSIONERS

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Scott C. Hege, Commission Chair

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Rod L. Runyon, County Commissioner

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Steven D. Kramer, County Commissioner

## **Re-Appointments**

### **LPSCC**

- [ORS 423.560](#)
- [Order 14-093 Reappointing Robert Martin to LPSCC](#)
- [Order 14-094 Reappointing Barbara Seatter to LPSCC](#)
- [Order 14-095 Reappointing Donna McClung to LPSCC](#)
- [Order 14-096 Reappointing Molly Rogers to LPSCC](#)
- [Order 14-097 Reappointing Teri Thalhofer to LPSCC](#)
- [Order 14-098 Reappointing Janet Stauffer to LPSCC](#)
- [Order 14-099 Reappointing Pat Shortt to LPSCC](#)
- [Order 14-100 Reappointing Rick Eiesland to LPSCC](#)
- [Order 14-101 Reappointing Jay Waterbury to LPSCC](#)
- [Order 14-102 Reappointing James Weed to LPSCC](#)
- [Order 14-103 Reappointing Eric Nisley to LPSCC](#)
- [Order 14-104 Reappointing Thomas Peachey to LPSCC](#)
- [Order 14-116 Reappointing Andrew Carter to LPSCC](#)



## 2013 ORS § 423.560<sup>1</sup>

### Local public safety coordinating council

#### • duties

- (1) The board of county commissioners of a county shall convene a local public safety coordinating council. The council shall include, but need not be limited to:
  - (a) A police chief selected by the police chiefs in the county;
  - (b) The sheriff of the county or, if two or more counties have joined together to provide community corrections services, a sheriff selected by the sheriffs in the counties;
  - (c) The district attorney of the county or, if two or more counties have joined together to provide community corrections services, a district attorney selected by the district attorneys of the counties;
  - (d) A state court judge, and a public defender or defense attorney, both appointed by the presiding judge of the judicial district in which the county is located;
  - (e) A director of community corrections, a county commissioner, a juvenile department director, a health director, a mental health director and at least one lay citizen, all appointed by the county commissioners;
  - (f) A city councilor or mayor and a city manager or other city representative, both selected by the cities in the county;
  - (g) A representative of the Oregon State Police, who is a nonvoting member of the council, selected by the Superintendent of State Police; **and**
  - (h) A representative of the Oregon Youth Authority, who is a nonvoting member of the council, selected by the Director of the Oregon Youth Authority.
- (2) The boards of county commissioners of two or more counties may jointly convene a single, regional local public safety coordinating council by means of an intergovernmental agreement. Local officials may combine the council with existing local criminal justice advisory councils established under ORS 1.851 (Local criminal justice advisory councils).
- (3) The local public safety coordinating council shall, at a minimum:
  - (a) Develop and recommend to the county board of commissioners a plan for use of:
    - (A) State resources to serve the local offender population; **and**

- (B) State and local resources to serve the needs of that part of the local offender population who are at least 15 years of age and less than 18 years of age, which plan must provide for coordination of community-wide services involving prevention, treatment, education, employment resources and intervention strategies; **and**
- (b) Coordinate local criminal justice policy among affected criminal justice entities.
- (4) Nonvoting members of a local public safety coordinating council may not be counted in determining whether a quorum exists.
- (5) If a quorum is present at any meeting of the council, action may be taken by an affirmative vote of a majority of the quorum.
- (6) The appointing authorities described in subsection (1) of this section shall fill a vacancy over which they have appointment authority within three months of a vacancy or as soon as possible. [1977 c.412 §12; 1995 c.423 §11; 1997 c.249 §136; 1997 c.698 §1; 2003 c.162 §1; 2007 c.682 §2; 2009 c.286 §1]

• • •

§§ 423.500 (Definitions for ORS 423.500 to 423.560) to 423.560 (Local public safety coordinating council)

## Notes of Decisions

State is not subject to provisions of Public Employees Collective Bargaining Act where making mandatory transfer of state corrections employees to county employment. Federation of Oregon Parole and Probation Officers v. Dept. of Corrections, 322 Or 215, 905 P2d 838 (1995)

## Atty. Gen. Opinions

Funding and financing of Community Corrections Act, (1981) Vol 41, p 387

## Related Statutes<sup>3</sup>

- 135.941  
Early disposition programs
- 137.630  
Duties of parole and probation officers
- 137.680

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT OF )  
ROBERT MARTIN TO THE WASCO COUNTY ) ORDER  
LOCAL PUBLIC SAFETY COORDINATING COUNCIL ) #14-093

NOW ON THIS DAY, the above-entitled matter having come on regularly  
for consideration, said day being one duly set in term for the transaction of public  
business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the governing body of Wasco  
County, Oregon, is required by ORS 423.560 to appoint individuals to represent  
specific areas on the Wasco County Local Public Safety Coordinating Council; and

IT FURTHER APPEARING TO THE BOARD: That Robert Martin's Term  
on the Wasco County Local Public Safety Coordinating Council will expire on  
December 31, 2014; and

IT FURTHER APPEARING TO THE BOARD: That Robert Martin is willing and is qualified to be reappointed to the Wasco County Local Public Safety Coordinating Council to represent the Community Corrections Director Position on said Council.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Robert Martin be and is hereby reappointed to the Wasco County Local Public Safety Coordinating Council for a term to expire on December 31, 2015.

DATED this 17<sup>th</sup> day of December, 2014.

WASCO COUNTY  
BOARD OF COMMISSIONERS

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Scott C. Hege, Commission Chair

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Rod L. Runyon, County Commissioner

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Steven D. Kramer, County Commissioner

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT OF )  
BARBARA SEATTER TO THE WASCO COUNTY ) ORDER  
LOCAL PUBLIC SAFETY COORDINATING COUNCIL ) #14-094

NOW ON THIS DAY, the above-entitled matter having come on regularly  
for consideration, said day being one duly set in term for the transaction of public  
business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the governing body of Wasco  
County, Oregon, is required by ORS 423.560 to appoint individuals to represent  
specific areas on the Wasco County Local Public Safety Coordinating Council; and

IT FURTHER APPEARING TO THE BOARD: That Barbara Seatter's  
Term on the Wasco County Local Public Safety Coordinating Council will expire on  
December 31, 2014; and

IT FURTHER APPEARING TO THE BOARD: That Barbara Seatter is willing and is qualified to be reappointed to the Wasco County Local Public Safety Coordinating Council to represent the Mental Health Director Position on said Council.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Barbara Seatter be and is hereby reappointed to the Wasco County Local Public Safety Coordinating Council for a term to expire on December 31, 2015.

DATED this 17<sup>th</sup> day of December, 2014.

WASCO COUNTY  
BOARD OF COMMISSIONERS

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Scott C. Hege, Commission Chair

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Rod L. Runyon, County Commissioner

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Steven D. Kramer, County Commissioner

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT OF )  
DONNA MC CLUNG TO THE WASCO COUNTY ) ORDER  
LOCAL PUBLIC SAFETY COORDINATING COUNCIL ) #14-095

NOW ON THIS DAY, the above-entitled matter having come on regularly  
for consideration, said day being one duly set in term for the transaction of public  
business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the governing body of Wasco  
County, Oregon, is required by ORS 423.560 to appoint individuals to represent  
specific areas on the Wasco County Local Public Safety Coordinating Council; and

IT FURTHER APPEARING TO THE BOARD: That Donna Mc Clung's  
Term on the Wasco County Local Public Safety Coordinating Council will expire on  
December 31, 2014; and

IT FURTHER APPEARING TO THE BOARD: That Donna Mc Clung is willing and is qualified to be reappointed to the Wasco County Local Public Safety Coordinating Council to represent the non-voting Oregon Youth Authority Position on said Council.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Donna Mc Clung be and is hereby reappointed to the Wasco County Local Public Safety Coordinating Council for a term to expire on December 31, 2015.

DATED this 17<sup>th</sup> day of December, 2014.

WASCO COUNTY  
BOARD OF COMMISSIONERS

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Scott C. Hege, Commission Chair

APPROVED AS TO FORM:

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Rod L. Runyon, County Commissioner

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Eric J. Nisley, District Attorney

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Steven D. Kramer, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT OF )  
MOLLY ROGERS TO THE WASCO COUNTY ) ORDER  
LOCAL PUBLIC SAFETY COORDINATING COUNCIL ) #14-096

NOW ON THIS DAY, the above-entitled matter having come on regularly  
for consideration, said day being one duly set in term for the transaction of public  
business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the governing body of Wasco  
County, Oregon, is required by ORS 423.560 to appoint individuals to represent  
specific areas on the Wasco County Local Public Safety Coordinating Council; and

IT FURTHER APPEARING TO THE BOARD: That Molly Rogers's Term  
on the Wasco County Local Public Safety Coordinating Council will expire on  
December 31, 2014; and

IT FURTHER APPEARING TO THE BOARD: That Molly Rogers is willing and is qualified to be reappointed to the Wasco County Local Public Safety Coordinating Council to represent the Juvenile Department Director Position on said Council.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Molly Rogers be and is hereby reappointed to the Wasco County Local Public Safety Coordinating Council for a term to expire on December 31, 2015.

DATED this 17<sup>th</sup> day of December, 2014.

WASCO COUNTY  
BOARD OF COMMISSIONERS

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Scott C. Hege, Commission Chair

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Rod L. Runyon, County Commissioner

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Steven D. Kramer, County Commissioner

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT OF )  
TERI THALHOFER TO THE WASCO COUNTY ) ORDER  
LOCAL PUBLIC SAFETY COORDINATING COUNCIL ) #14-097

NOW ON THIS DAY, the above-entitled matter having come on regularly  
for consideration, said day being one duly set in term for the transaction of public  
business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the governing body of Wasco  
County, Oregon, is required by ORS 423.560 to appoint individuals to represent  
specific areas on the Wasco County Local Public Safety Coordinating Council; and

IT FURTHER APPEARING TO THE BOARD: That Teri Thalhofer's  
Term on the Wasco County Local Public Safety Coordinating Council will expire on  
December 31, 2014; and

IT FURTHER APPEARING TO THE BOARD: That Teri Thalhofer is willing and is qualified to be reappointed to the Wasco County Local Public Safety Coordinating Council to represent the Public Health Director Position on said Council.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Teri Thalhofer be and is hereby reappointed to the Wasco County Local Public Safety Coordinating Council for a term to expire on December 31, 2015.

DATED this 17<sup>th</sup> day of December, 2014.

WASCO COUNTY  
BOARD OF COMMISSIONERS

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Scott C. Hege, Commission Chair

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Rod L. Runyon, County Commissioner

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Steven D. Kramer, County Commissioner

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT OF )  
JANET STAUFFER TO THE WASCO COUNTY ) ORDER  
LOCAL PUBLIC SAFETY COORDINATING COUNCIL ) #14-098

NOW ON THIS DAY, the above-entitled matter having come on regularly  
for consideration, said day being one duly set in term for the transaction of public  
business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the governing body of Wasco  
County, Oregon, is required by ORS 423.560 to appoint individuals to represent  
specific areas on the Wasco County Local Public Safety Coordinating Council; and

IT FURTHER APPEARING TO THE BOARD: That Janet Stauffer's Term  
on the Wasco County Local Public Safety Coordinating Council will expire on  
December 31, 2014; and

IT FURTHER APPEARING TO THE BOARD: That Janet Stauffer is willing and is qualified to be reappointed to the Wasco County Local Public Safety Coordinating Council to represent the State Court Judge Position on said Council.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Janet Stauffer be and is hereby reappointed to the Wasco County Local Public Safety Coordinating Council for a term to expire on December 31, 2015.

DATED this 17<sup>th</sup> day of December, 2014.

WASCO COUNTY  
BOARD OF COMMISSIONERS

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Scott C. Hege, Commission Chair

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Rod L. Runyon, County Commissioner

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Steven D. Kramer, County Commissioner

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT OF )  
PAT SHORTT TO THE WASCO COUNTY ) ORDER  
LOCAL PUBLIC SAFETY COORDINATING COUNCIL ) #14-099

NOW ON THIS DAY, the above-entitled matter having come on regularly  
for consideration, said day being one duly set in term for the transaction of public  
business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the governing body of Wasco  
County, Oregon, is required by ORS 423.560 to appoint individuals to represent  
specific areas on the Wasco County Local Public Safety Coordinating Council; and

IT FURTHER APPEARING TO THE BOARD: That Pat Shortt's Term on  
the Wasco County Local Public Safety Coordinating Council will expire on  
December 31, 2014; and

IT FURTHER APPEARING TO THE BOARD: That Pat Shortt is willing and is qualified to be reappointed to the Wasco County Local Public Safety Coordinating Council to represent the non-voting Oregon State Patrol Position on said Council.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Pat Shortt be and is hereby reappointed to the Wasco County Local Public Safety Coordinating Council for a term to expire on December 31, 2015.

DATED this 17<sup>th</sup> day of December, 2014.

WASCO COUNTY  
BOARD OF COMMISSIONERS

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Scott C. Hege, Commission Chair

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Rod L. Runyon, County Commissioner

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Steven D. Kramer, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT OF )  
RICK EIESLAND TO THE WASCO COUNTY ) ORDER  
LOCAL PUBLIC SAFETY COORDINATING COUNCIL ) #14-100

NOW ON THIS DAY, the above-entitled matter having come on regularly  
for consideration, said day being one duly set in term for the transaction of public  
business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the governing body of Wasco  
County, Oregon, is required by ORS 423.560 to appoint individuals to represent  
specific areas on the Wasco County Local Public Safety Coordinating Council; and

IT FURTHER APPEARING TO THE BOARD: That Rick Eiesland's Term  
on the Wasco County Local Public Safety Coordinating Council will expire on  
December 31, 2014; and

IT FURTHER APPEARING TO THE BOARD: That Rick Eiesland is willing and is qualified to be reappointed to the Wasco County Local Public Safety Coordinating Council to represent the County Sheriff Position on said Council.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Rick Eiesland be and is hereby reappointed to the Wasco County Local Public Safety Coordinating Council for a term to expire on December 31, 2015.

DATED this 17<sup>th</sup> day of December, 2014.

WASCO COUNTY  
BOARD OF COMMISSIONERS

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Scott C. Hege, Commission Chair

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Rod L. Runyon, County Commissioner

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Steven D. Kramer, County Commissioner

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT OF )  
JAY WATERBURY TO THE WASCO COUNTY ) ORDER  
LOCAL PUBLIC SAFETY COORDINATING COUNCIL ) #14-101

NOW ON THIS DAY, the above-entitled matter having come on regularly  
for consideration, said day being one duly set in term for the transaction of public  
business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the governing body of Wasco  
County, Oregon, is required by ORS 423.560 to appoint individuals to represent  
specific areas on the Wasco County Local Public Safety Coordinating Council; and

IT FURTHER APPEARING TO THE BOARD: That Jay Waterbury's Term  
on the Wasco County Local Public Safety Coordinating Council will expire on  
December 31, 2014; and

IT FURTHER APPEARING TO THE BOARD: That Jay Waterbury is willing and is qualified to be reappointed to the Wasco County Local Public Safety Coordinating Council to represent the Police Chief Position on said Council.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Jay Waterbury be and is hereby reappointed to the Wasco County Local Public Safety Coordinating Council for a term to expire on December 31, 2015.

DATED this 17<sup>th</sup> day of December, 2014.

WASCO COUNTY  
BOARD OF COMMISSIONERS

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Scott C. Hege, Commission Chair

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Rod L. Runyon, County Commissioner

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Steven D. Kramer, County Commissioner

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT OF )  
JAMES WEED TO THE WASCO COUNTY ) ORDER  
LOCAL PUBLIC SAFETY COORDINATING COUNCIL ) #14-102

NOW ON THIS DAY, the above-entitled matter having come on regularly  
for consideration, said day being one duly set in term for the transaction of public  
business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the governing body of Wasco  
County, Oregon, is required by ORS 423.560 to appoint individuals to represent  
specific areas on the Wasco County Local Public Safety Coordinating Council; and

IT FURTHER APPEARING TO THE BOARD: That James Weed's Term  
on the Wasco County Local Public Safety Coordinating Council will expire on  
December 31, 2014; and

IT FURTHER APPEARING TO THE BOARD: That James Weed is willing and is qualified to be reappointed to the Wasco County Local Public Safety Coordinating Council to represent an At-Large Position on said Council.

NOW, THEREFORE, IT IS HEREBY ORDERED: That James Weed be and is hereby reappointed to the Wasco County Local Public Safety Coordinating Council for a term to expire on December 31, 2015.

DATED this 17<sup>th</sup> day of December, 2014.

WASCO COUNTY  
BOARD OF COMMISSIONERS

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Scott C. Hege, Commission Chair

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Rod L. Runyon, County Commissioner

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Steven D. Kramer, County Commissioner

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT OF )  
ERIC NISLEY TO THE WASCO COUNTY ) ORDER  
LOCAL PUBLIC SAFETY COORDINATING COUNCIL ) #14-103

NOW ON THIS DAY, the above-entitled matter having come on regularly  
for consideration, said day being one duly set in term for the transaction of public  
business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the governing body of Wasco  
County, Oregon, is required by ORS 423.560 to appoint individuals to represent  
specific areas on the Wasco County Local Public Safety Coordinating Council; and

IT FURTHER APPEARING TO THE BOARD: That Eric Nisley's Term on  
the Wasco County Local Public Safety Coordinating Council will expire on  
December 31, 2014; and

IT FURTHER APPEARING TO THE BOARD: That Eric Nisley is willing and is qualified to be reappointed to the Wasco County Local Public Safety Coordinating Council to represent the District Attorney Position on said Council.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Eric Nisley be and is hereby reappointed to the Wasco County Local Public Safety Coordinating Council for a term to expire on December 31, 2015.

DATED this 17<sup>th</sup> day of December, 2014.

WASCO COUNTY  
BOARD OF COMMISSIONERS

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Scott C. Hege, Commission Chair

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Rod L. Runyon, County Commissioner

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Steven D. Kramer, County Commissioner



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT OF )  
THOMAS PEACHEY TO THE WASCO COUNTY ) ORDER  
LOCAL PUBLIC SAFETY COORDINATING COUNCIL ) #14-104

NOW ON THIS DAY, the above-entitled matter having come on regularly  
for consideration, said day being one duly set in term for the transaction of public  
business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the governing body of Wasco  
County, Oregon, is required by ORS 423.560 to appoint individuals to represent  
specific areas on the Wasco County Local Public Safety Coordinating Council; and

IT FURTHER APPEARING TO THE BOARD: That Thomas Peachey's  
Term on the Wasco County Local Public Safety Coordinating Council will expire on  
December 31, 2014; and

IT FURTHER APPEARING TO THE BOARD: That Thomas Peachey is willing and is qualified to be reappointed to the Wasco County Local Public Safety Coordinating Council to represent the City Representative Position on said Council.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Thomas Peachey be and is hereby reappointed to the Wasco County Local Public Safety Coordinating Council for a term to expire on December 31, 2015.

DATED this 17<sup>th</sup> day of December, 2014.

WASCO COUNTY  
BOARD OF COMMISSIONERS

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Scott C. Hege, Commission Chair

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Rod L. Runyon, County Commissioner

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Steven D. Kramer, County Commissioner

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT OF )  
ANDREW CARTER TO THE WASCO COUNTY ) ORDER  
LOCAL PUBLIC SAFETY COORDINATING COUNCIL ) #14-116

NOW ON THIS DAY, the above-entitled matter having come on regularly  
for consideration, said day being one duly set in term for the transaction of public  
business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the governing body of Wasco  
County, Oregon, is required by ORS 423.560 to appoint individuals to represent  
specific areas on the Wasco County Local Public Safety Coordinating Council; and

IT FURTHER APPEARING TO THE BOARD: That Andrew Carter's  
Term on the Wasco County Local Public Safety Coordinating Council will expire on  
December 31, 2014; and

IT FURTHER APPEARING TO THE BOARD: That Andrew Carter is willing and is qualified to be reappointed to the Wasco County Local Public Safety Coordinating Council to represent the City Representative Position on said Council.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Andrew Carter be and is hereby reappointed to the Wasco County Local Public Safety Coordinating Council for a term to expire on December 31, 2015.

DATED this 17<sup>th</sup> day of December, 2014.

WASCO COUNTY  
BOARD OF COMMISSIONERS

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Scott C. Hege, Commission Chair

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Rod L. Runyon, County Commissioner

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Steven D. Kramer, County Commissioner

**Re-Appointments**  
**Mid-Columbia Housing Authority Board of Directors**

- [Order 14-106 reappointing Rod Runyon to the MCHA BOD](#)

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT OF )  
ROD RUNYON TO THE MID-COLUMBIA ) ORDER  
HOUSING AUTHORITY BOARD OF DIRECTORS.) #14-106

NOW ON THIS DAY, the above-entitled matter having come on regularly  
for consideration, said day being one duly set in term for the transaction of public  
business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That Rod Runyon's term on the Mid-  
Columbia Housing Authority Board of Directors will expire on December 31, 2014;  
and

IT FURTHER APPEARING TO THE BOARD: That Rod Runyon is willing  
and is qualified to be reappointed to the Mid-Columbia Housing Authority Board of  
Directors.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Rod Runyon be and is hereby reappointed to the Mid-Columbia Housing Authority Board of Directors; said term to expire on December 31, 2018.

DATED this 17<sup>th</sup> day of December, 2014.

WASCO COUNTY  
BOARD OF COMMISSIONERS

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Scott C. Hege, Commission Chair

*ABSTAIN*

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Rod L. Runyon, County Commissioner

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Steven D. Kramer, County Commissioner

## **Re-Appointments Mt. Hood Economic Alliance**

- [Order 14-107 reappointing Steve Kramer to the Mt. Hood Economic Alliance](#)
- [Order 14-108 reappointing Ken Bailey to the Mt. Hood Economic Alliance](#)



IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT )  
OF STEVE KRAMER TO THE MT. HOOD ) ORDER  
ECOMONIC ALLIANCE . ) #14-107

NOW ON THIS DAY, the above-entitled matter having come on regularly  
for consideration, said day being one duly set in term for the transaction of public  
business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That Steve Kramer's term on the Mt.  
Hood Economic Alliance will expire on December 31, 2014; and

IT FURTHER APPEARING TO THE BOARD: That Steve Kramer is  
willing and is qualified to be reappointed to the Mt. Hood Economic Alliance.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Steve Kramer be and is hereby reappointed to the Mt. Hood Economic Alliance; said term to expire on December 31, 2016.

DATED this 17<sup>th</sup> day of December, 2014.

WASCO COUNTY  
BOARD OF COMMISSIONERS

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Scott C. Hege, Commission Chair

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Rod L. Runyon, County Commissioner

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*ABSTAIN*  
Steven D. Kramer, County Commissioner

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT )  
OF KEN BAILEY TO THE MT. HOOD ) ORDER  
ECOMONIC ALLIANCE . ) #14-108

NOW ON THIS DAY, the above-entitled matter having come on regularly  
for consideration, said day being one duly set in term for the transaction of public  
business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That Ken Bailey's term on the Mt.  
Hood Economic Alliance will expire on December 31, 2014; and

IT FURTHER APPEARING TO THE BOARD: That Ken Bailey is willing  
and is qualified to be reappointed to the Mt. Hood Economic Alliance.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Ken Bailey be and is hereby reappointed to the Mt. Hood Economic Alliance; said term to expire on December 31, 2016.

DATED this 17<sup>th</sup> day of December, 2014.

WASCO COUNTY  
BOARD OF COMMISSIONERS

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Scott C. Hege, Commission Chair

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Rod L. Runyon, County Commissioner

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Steven D. Kramer, County Commissioner

## **Re-Appointments Ft. Dalles Museum**

- [Order 14-121 Reappointing Patricia Neal to the Wasco County/The Dalles Museum Commission](#)
- [Order 14-122 Reappointing Dalia Thompson to the Wasco County/The Dalles Museum Commission](#)

IN THE COUNTY COURT OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT OF )	
PATRICIA NEAL TO THE WASCO COUNTY/ )	ORDER
THE DALLES MUSEUM COMMISSION. )	#14-121

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Court being present; and

IT APPEARING TO THE COURT: That Patricia Neal's term on the Wasco County/The Dalles Museum Commission will expire on December 31, 2014; and

IT FURTHER APPEARING TO THE COURT: That Patricia Neal is willing and is qualified to be reappointed to the Wasco County/The Dalles Museum Commission for another term.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Patricia Neal  
be and is hereby reappointed to the Wasco County/The Dalles Museum  
Commission; said term to expire on December 31, 2016.

DATED this 17<sup>th</sup> day of December, 2014.

WASCO COUNTY COURT

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Scott C. Hege, Commission Chair

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Rod L. Runyon, County Commissioner

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Steven D. Kramer, County Commissioner

IN THE COUNTY COURT OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT OF )	
DALIEA THOMPSON TO THE WASCO COUNTY/)	ORDER
THE DALLES MUSEUM COMMISSION. )	#14-122

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Court being present; and

IT APPEARING TO THE COURT: That Dalia Thompson's term on the Wasco County/The Dalles Museum Commission will expire on December 31, 2014; and

IT FURTHER APPEARING TO THE COURT: That Dalia Thompson is willing and is qualified to be reappointed to the Wasco County/The Dalles Museum Commission for another term.



NOW, THEREFORE, IT IS HEREBY ORDERED: That Dalia Thompson be and is hereby reappointed to the Wasco County/The Dalles Museum Commission; said term to expire on December 31, 2016.

DATED this 17<sup>th</sup> day of December, 2014.

WASCO COUNTY COURT

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Scott C. Hege, Commission Chair

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Rod L. Runyon, County Commissioner

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Steven D. Kramer, County Commissioner

**Re-Appointments**  
**Public Works Building Safety Committee**

- [Order 14-111 Reappointing Justin Bales to the PW Bldg Safety Committee](#)
- [Order 14-112 Reappointing Mike Chaddic to the PW Bldg Safety Committee](#)

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE RE-APPOINTMENT OF	)	
JUSTIN BALES TO THE WASCO COUNTY	)	ORDER
PUBLIC WORKS BUILDING SAFETY COMMITTEE	)	#14-111

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That Justin Bales's term on the Wasco County Public Works Building Safety Committee will expire December 31, 2014; and

IT FURTHER APPEARING TO THE BOARD: That Justin Bales is willing and is qualified to be re-appointed to the Wasco County Public Works Building Safety Committee.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Justin Bales be and is hereby re-appointed to the Wasco County Public Works Building Safety Committee; said term to expire on December 31, 2016.

DATED this 17<sup>th</sup> Day of December, 2014

WASCO COUNTY BOARD  
OF COMMISSIONERS

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Scott C. Hege, Commission Chair

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Rod L. Runyon, County Commissioner

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Steve Kramer, County Commissioner

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE RE-APPOINTMENT OF	)	
MIKE CHADDIC TO THE WASCO COUNTY	)	ORDER
PUBLIC WORKS BUILDING SAFETY COMMITTEE	)	#14-112

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That Mike Chaddic's term on the Wasco County Public Works Building Safety Committee will expire December 31, 2014; and

IT FURTHER APPEARING TO THE BOARD: That Mike Chaddic is willing and is qualified to be re-appointed to the Wasco County Public Works Building Safety Committee.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Mike Chaddic be and is hereby re-appointed to the Wasco County Public Works Building Safety Committee; said term to expire on December 31, 2016.

DATED this 17<sup>th</sup> Day of December, 2014

WASCO COUNTY BOARD  
OF COMMISSIONERS

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Scott C. Hege, Commission Chair

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Rod L. Runyon, County Commissioner

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Steve Kramer, County Commissioner

## **Re-Appointments County Surveyor**

- [Order 14-085 Reappointing Dan Boldt as County Surveyor](#)

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF     )  
DAN BOLDT AS COUNTY SURVEYOR FOR     )     ORDER  
WASCO COUNTY OREGON     )     #14-085

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That ORS 204.005 (2) requires that the governing body of a County shall appoint a County Surveyor unless a County Ordinance provides otherwise; and

IT FURTHER APPEARING TO THE BOARD: That ORES 254.005 (8) defines the Office of the County Surveyor as a Nonpartisan Office; and

IT FURTHER APPEARING TO THE BOARD: That ORS 204.010 (1) sets the term of a County Surveyor at 4 years; and

IT FURTHER APPEARING TO THE BOARD: That Dan Boldt's term as Wasco County Surveyor will expire on January 4, 2015; and



IT FURTHER APPEARING TO THE BOARD: That Dan Boldt is willing and is qualified to be appointed as Wasco County Surveyor for another four-year term; and

NOW, THEREFORE, IT IS HEREBY ORDERED: That Dan Boldt be and is hereby appointed as the Wasco County Surveyor effective January 1, 2015, said term to expire on December 31, 2018.

DATED this 17<sup>th</sup> day of December, 2014.

WASCO COUNTY BOARD  
OF COMMISSIONERS

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Scott C. Hege, Commission Chair

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Rod L. Runyon, Commissioner

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Steven D. Kramer, Commissioner

**Re-Appointments**  
**Mosier Watershed Council**

- [Order 14-109 Reappointing Kristen McNall to the Mosier Watershed Council](#)

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT )  
OF KRISTEN MC NALL TO THE MOSIER ) ORDER  
WATERSHED COUNCIL ) #14-109

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of County Commissioners being present; and

IT APPEARING TO THE BOARD: That the Wasco County Soil & Water Conservation District has requested that the Wasco County Board of Commissioners appoint individuals to the Mosier Watershed Council; and

IT FURTHER APPEARING TO THE BOARD: That the Board has received a recommendation from the Wasco County Soil & Water Conservation District to appoint specific individuals to specific terms on the Mosier Watershed Council; and

IT FURTHER APPEARING TO THE BOARD: That Kristen McNall is willing and is qualified to be re-appointed to the Mosier Watershed Council.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Kristen McNall be and hereby is re-appointed to Mosier Watershed Council for a term to expire on December 31, 2017.

DATED this 17<sup>th</sup> day of December, 2014.

WASCO COUNTY  
BOARD OF COMMISSIONERS

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Scott C. Hege, Commission Chair

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Rod L. Runyon, County Commissioner

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Steven D. Kramer, County Commissioner

## **Re-Appointments Weed Council**

- [Order 14-114 Reappointing John Zalaznik to the Wasco County Weed Council](#)
- [Order 14-115 Reappointing Ryan Bessette to the Wasco County Weed Council](#)

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT )  
OF JOHN ZALAZNIK TO THE WASCO COUNTY ) ORDER  
WEED COUNCIL. ) #14-114

NOW ON THIS DAY, the above-entitled matter having come on  
regularly for consideration, said day being one duly set in term for the transaction  
of public business and a majority of the Court being present; and

IT APPEARING TO THE BOARD: That John Zalaznik's term on the  
Wasco County Weed Council will expire on December 31, 2014; and

IT FURTHER APPEARING TO THE BOARD: That John Zalaznik is  
willing and is qualified to be reappointed to the Wasco County Weed Council.

NOW, THEREFORE, IT IS HEREBY ORDERED: That John Zalaznik  
be and is hereby reappointed to the Wasco County Weed Council; said term to  
expire on December 31, 2018.

DATED this 17<sup>th</sup> day of December, 2014.

WASCO COUNTY  
BOARD OF COMMISSIONERS

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Scott C. Hege, Commission Chair

---

Rod L. Runyon, County Commissioner

---

Steven D. Kramer, County Commissioner

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE REAPPOINTMENT )  
OF RYAN BESSETTE TO THE WASCO COUNTY ) ORDER  
WEED COUNCIL. ) #14-115

NOW ON THIS DAY, the above-entitled matter having come on  
regularly for consideration, said day being one duly set in term for the transaction  
of public business and a majority of the Court being present; and

IT APPEARING TO THE BOARD: That Ryan Bessette's term on the  
Wasco County Weed Council will expire on December 31, 2014; and

IT FURTHER APPEARING TO THE BOARD: That Ryan Bessette is  
willing and is qualified to be reappointed to the Wasco County Weed Council.



NOW, THEREFORE, IT IS HEREBY ORDERED: That Ryan Bessette  
be and is hereby reappointed to the Wasco County Weed Council; said term to  
expire on December 31, 2018.

DATED this 17<sup>th</sup> day of December, 2014.

WASCO COUNTY  
BOARD OF COMMISSIONERS

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Scott C. Hege, Commission Chair

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Rod L. Runyon, County Commissioner

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Steven D. Kramer, County Commissioner

## **Agenda Item County Counsel**

- [Staff Memo](#)
- [ORS 203.145](#)
- [Statistics](#)
- [Timmons Law Outline of Proposed Terms](#)
- [Timmons Law Letter to Board](#)
- [Dan Olsen Proposal](#)
- [Dan Olsen Resumé](#)

**To:** Wasco County Commissioners  
**From:** Tyler Stone  
**Date:** 12/10/2014  
**Re:** Legal Counsel Costs

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On November 25<sup>th</sup>, 2014, County Counsel Eric Nisley resigned from doing County Counsel work for Wasco County. ORS 8.690 is clear that "Upon request of a county officer, the district attorney and deputies of the District Attorney shall advise the county court and other county officers on all legal questions that may arise." Given that the District Attorney is no longer willing to perform these tasks and directed performance of these obligations per the ORS is likely to result in less than desirable results, it is prudent for Wasco County to seek outside County Counsel services. I would still recommend designating the District Attorney to act as legal counsel without compensation for certain specific and infrequent tasks as determined and requested by the Board. This maintains the attorney-client relationship with the District Attorney, including confidentiality and the ethical and professional responsibilities owed to the client by legal counsel.

Currently County Counsel under the DA consists of primarily reviewing and approving as to form contracts and other Board documents to which Wasco County is a party. Attached is an estimate of the number of documents that are approved by County Counsel on an annual basis.

Wasco County currently expends funds on several types of legal counsel. Primarily the County uses counsel in the areas of labor law, land use, and general counsel. Wasco County currently budgets the following amounts for legal counsel:

	2015	2014	2013
101.18.5117 Labor Counsel	\$80,000b	\$50,000b	\$25,000b
	\$52,325a	\$54,198a	\$31,456a

The amount was increased in 2015 in anticipation of extraordinary legal expenses for negotiating three labor contracts and in anticipation of potentially engaging outside counsel as County Counsel.

101.18.5117 Personal Services	\$20,350b	\$19,750a	\$19,750a
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This is the stipend that Wasco County pays to the District Attorney to provide County Counsel work.

Labor counsel is part of the cost described above and will continue to be incurred going forward as part of the total legal budget. This cost varies based on the year and number of contracts that are up for renewal.

Wasco County is in immediate need of County Counsel. We currently use several outside attorneys for different specialty areas. I have contacted two of those firms to discuss the possibility of taking on County Counsel duties. Those firms are Dan Olsen of Portland, OR who does quite a bit of general counsel work for the County and Timmons Law which has provided counsel on contracts and property law. Both firms provide exceptional service.

Dan Olsen currently bills at \$175/hr. Timmons Law bills at \$178.57/hr for the first \$5000 of the monthly retainer and then \$200/hr or \$250/hr for Associates and Shareholder respectively thereafter.

It is my recommendation that the County selects Timmons Law to provide day to day County Counsel services on an ongoing basis and use Dan Olsen for special projects as needed. Both firms currently do work for Wasco County. Wasco County is effectively without designated County Counsel at this time which constitutes an emergency procurement of legal services under ORS 279B.080.

West's Oregon Revised Statutes Annotated  
Title 20. Counties and County Officers  
Chapter 203. County Governing Bodies; County Home Rule  
County Governing Bodies

O.R.S. § 203.145  
Formerly cited as OR ST § 203.121

203.145. Appointment of legal counsel; authority of counsel; compensation

Currentness

(1) As used in this section, “board” means board of county commissioners, county court or county governing body of a county, as the case may be.

(2) Unless otherwise provided by county charter or legislation enacted pursuant thereto, the board of each county may appoint a person or persons licensed to practice law in the State of Oregon as counsel to advise the board and other county officers, to render services in connection with legal questions of a civil nature arising in the discharge of their functions, to prosecute violations of county law as defined by ORS 203.810, and to provide such additional services as the board determines. Counsel shall serve at the pleasure of the board, on a full- or part-time basis, and be compensated in the manner and amounts the board determines. The board shall reimburse counsel for necessary expenses incurred in performance of services rendered and may provide personnel, facilities and office space necessary for counsel to render such services.

(3) When a person or persons licensed to practice law in the State of Oregon have been appointed pursuant to subsection (2) of this section, they shall have the same civil authority and responsibilities as are otherwise provided for the district attorney when acting as advisor to the board and county officers.

**Credits**

Formerly 203.121.

O. R. S. § 203.145, OR ST § 203.145

Current with 2014 Reg. Sess. legislation eff. through 7/1/14 and ballot measures approved at the 11/4/14 General Election. Revisions to Acts made by the Oregon Reviser were unavailable at the time of publication.

## Board Documents for Legal Review 2013/2014

2013			2014*		
	Total Docs	Contracts, etc.**		Total Docs	Contracts, etc.**
Jan	no records	no records	Jan	13	1
Feb	no records	no records	Feb	21	8
Mar	24	2	Mar	13	4
Apr	1	0	Apr	17	10
May	59	9	May	5	4
Jun	17	8	Jun	26	10
Jul	22	16	Jul	7	3
Aug	18	15	Aug	6	4
Sep	20	11	Sep	19	8
Oct	21	7	Oct	8	6
Nov	1	0	Nov	17	9
Dec	13	1	Dec	Future	
<b>2013 Total</b>	196	69	<b>2014 Total</b>	152	67
<b>2013 AVG</b>	19.6	6.9	<b>2014 AVG</b>	13.8	6.1

2013/2014 AVG	
Total Docs	16.7
Contracts, etc.	6.5

\*2014 Averages will be comparable to 2013 averages - in December there will be an influx of appointments similar to the May 2013 total.

\*\*A fair portion of the "contracts" are amendments or recurring contract renewals.

# TIMMONS LAW PC

PO Box 2350  
The Dalles, Oregon 97058

541.296.9900  
fax 541.296.9904  
timmonslaw.com

Bradley V. Timmons\*  
Antoine J. Tissot\*  
Karen A. Feil  
Staci L. McCarthy\*\*  
*\*also admitted in Washington*  
*\*\*also admitted in California*

December 8, 2014

## Outline of Proposed Terms for Wasco County Counsel

1. Firm - Timmons Law PC
  - a. Bradley V. Timmons, Shareholder.
  - b. A qualified Associate Attorney of Timmons Law PC will be assigned to County as primary contact and will coordinate and provide majority of Counsel's services to County; the assigned Attorney's primary client will be Wasco County, and the Attorney will be easily accessible by County.
  - c. Antoine Tissot, Karen Feil and Staci McCarthy, Associate Attorneys and other Attorneys associated with or contracted by Timmons Law PC will provide other services from time to time within their practice areas.
2. Term
  - a. January 1, 2015, through December 31, 2015.
  - b. Renews annually unless either party terminates by October 31 of current year.
3. Services
  - a. **Transition.** For approximately two months, the Associate assigned to Wasco County will immerse in County affairs, including review of County business, familiarization with ordinances, attending public meetings, introductory meetings with County officials, review of legal issues, in addition to providing County Counsel's services.
  - b. **County Counsel Services.** Ordinary County Counsel legal services including attendance at Commissioners' meetings as requested; preparation and review of legal documents including ordinances, resolutions, contracts, petitions, and notices; render legal opinions and advice at the request of any member of the Board of Commissioners, the County Administrator or any department head as directed by the County Administrator; attend other meetings or work sessions, engage in communications, correspondence and dispute resolutions of any kind, other legal services on behalf of Wasco County as the Board of Commissioners or County Administrator may direct, and as agreed by Counsel.

- c. **Other.** Labor, Appeals, Code Enforcements and Litigation as agreed on case by case basis.
- d. **Specialized Counsel.** It is contemplated that the County may use special legal counsel for various matters, including land use and labor counsel. County Counsel will help coordinate the use of specialized counsel in an efficient manner.

4. Fees and Expenses

- a. Monthly Base Fee of \$5,000
  - i. Hourly rates will be billed against this sum
    - 1. Shareholder rate: \$250/hr
    - 2. Associate Attorney Rate: \$200/hr
    - 3. Paralegal Rate: \$95/hr
  - ii. Unused Base Fees will rollover as a credit
  - iii. Counsel's services beyond the Base Fee will be billed at above rates
- b. Litigation, appeals, code enforcements and other services as agreed will be billed at firm's standard applicable rates for attorneys (currently \$275/hr Shareholder, \$225/hr Associate).
- c. The parties will strive in good faith to fulfill monthly Base Fee on average.
- d. During transition period described above, fees for transition and County Counsel services will be capped at \$5,000 per month.

5. Expenses/Costs

- a. County will reimburse firm for costs incurred as a result of Counsel's performance of agreement, including filing fees, recording fees, telephone charges, extraordinary copying, postage and out-of-town mileage.
- b. Firm is responsible for its law office overhead.
- c. With prior approval of the County, Counsel may order books or publications and may attend education sessions which the County Administrator deems appropriate as an aid to perform services and shall be reimbursed by the County for costs incurred for registration fees, travel and lodging.

6. Insurance

- a. Firm will maintain professional liability insurance as required by Oregon State Bar.
- b. County will name Counsel as additional insured on liability policies, if possible.

7. Contract Review

- a. Counsel will monitor services provided in relation to the Base Fee, and communicate regularly with the County Administrator or designee regarding Counsel's work load and compensation.
- b. County and Counsel will review and discuss performance of this Agreement, utilization of services and the financial arrangement during May of 2015, and thereafter during each October, and as reasonably requested by either party.

# TIMMONS LAW PC

PO Box 2350  
The Dalles, Oregon 97058

541.296.9900  
fax 541.296.9904  
timmonslaw.com

Bradley V. Timmons\*  
Antoine J. Tissot\*  
Karen A. Feil  
Staci L. McCarthy\*\*  
\*also admitted in Washington  
\*also admitted in California

December 8, 2014

Wasco County Board of Commissioners  
511 Washington St, Ste 302  
The Dalles, OR 97058

RE: Wasco County Counsel

Dear Commissioners:

This letter confirms the terms on which Timmons Law PC proposes to provide legal services as Wasco County Counsel pursuant to ORS 203.145. January 1, 2015. An Outline of Proposed Terms for Wasco County Counsel dated December 8, 2014, is attached to this letter and by this reference is incorporated herein. To the extent that the terms of this letter and the attached Outline of Proposed Terms are inconsistent, this letter shall control.

This will confirm that Timmons Law PC will advise and represent Wasco County through the Board of Commissioners, the County's Administrative Officer and the various department administrators in their official capacities. We represent only Wasco County, and not any individual Commissioner or employee. We will perform legal services as set forth in the attached Outline of Proposed Terms and as requested by the Board of Commissioners or the County's Administrative Officer. In most instances, requests for and provision of legal services will be coordinated through the Executive Assistant to the Board of County Commissioners.

Timmons Law PC's compensation for services as County Counsel will be a Base Fee of \$5,000 per month. The County will pay the Base Fee on or before the fifth (5<sup>th</sup>) day of each month in advance. The Base Fee will be deemed earned upon receipt. Timmons Law PC will maintain time and billing records for all legal services provided. To the extent actual legal services provided do not equal \$5,000 in a particular month, the County will receive a credit for legal services to be provided by Timmons Law PC in the future. To the extent actual legal services provided exceed \$5,000 in a month, plus prior month




Wasco County  
Board of Commissioners  
December 8, 2014  
Page 2

credits, if any, Timmons Law PC will be entitled to Additional Compensation above the monthly Base Fee. Hourly rates for legal services are set forth in the Outline of Proposed Terms. The Base Fee does not include out-of-pocket expenses as described in the Outline. Timmons Law PC will bill the County on a monthly basis for these costs.

We are pleased to have this opportunity to serve Wasco County. If the foregoing agreement, including the attached Outline of Proposed Terms, meets with your approval, please date and sign this letter and return a copy to this office.

Sincerely,

TIMMONS LAW PC



Bradley V. Timmons  
brad@timmonslaw.com

BVT/tbs  
Enclosure

Accepted and agreed to on December \_\_\_\_\_, 2014.

WASCO COUNTY  
BOARD OF COMMISSIONERS

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Scott C. Hege, Commissioner

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Rod L. Runyon, Commissioner

---

Steve Kramer, Commissioner

# Dan R. Olsen

## Attorney At Law

2918 SE Main St.  
Portland, Oregon 97214  
(503) 680-9110  
DanoLaw.Olsen@gmail.com  
Oregongovernmentlaw.com

December 11, 2014

Tyler Stone  
Administrative Manager  
Wasco County  
511 Washington Street, Suite 101  
The Dalles, OR 97058

RE: Legal Services Proposal

Dear Tyler:

Thank you for the opportunity to submit a proposal to continue to provide legal services to Wasco County. Enclosed is my resume. I also encourage prospective clients to view my website for additional information about my experience. It also lists principles that guide my work for local governments:

- When possible, provide the client with a range of options and an assessment of the pros and cons of the options, including risks.
- Focus on achieving the client's objective. Work to minimize saying "you can't do that".
- When appropriate, consider the policy, political, fiscal and other aspects of the issue, but never forget that the client ultimately makes those choices.
- Ensure that all charges are fair and reasonable, reflecting true value to the client.
- Inform the client if there may be other attorneys better suited to working on the issue and offer referrals when appropriate.
- Be timely.
- Keep the client informed of the status of the work and check with the client if a change in the scope of the work should be considered.
- Maintain the highest ethical standards.

• • •

Legal Representation  
and Solutions for  
Government

My hourly rate is \$175.00/hr., billed in .25/hr. increments. Travel time is billed at \$75.00/hr. with no charge for lodging or meals. I do not bill for normal and customary expenses, but reserve the right to pass through the cost of extraordinary expenses. An example would be significant copying or secretarial assistance on an appellate brief.

Unfortunately, I simply do not have the resources at this time to propose that I serve as lead legal counsel. Rather, I think the County would be better served by considering me as "back-up" for whomever you choose to provide day-to-day services, and to handle special projects or specific assignments.

I very much have enjoyed working with Wasco County and would be honored to continue to do so. Please contact me with any questions or if I may be of any assistance.

Sincerely,

A handwritten signature in dark ink, appearing to read "Dan R. Olsen", with a stylized, cursive script.

Dan R. Olsen

Encl.

# Dan R. Olsen

## Attorney at Law

Practice limited to state and local government clients.

### RESUME

2918 SE Main St.  
Portland, Oregon  
97214  
(503) 680-9110

[DanoLaw.Olsen@gmail.com](mailto:DanoLaw.Olsen@gmail.com)

- Asst. Eugene City Attorney 2013 (short-term assignment)
- Interim Lane County Counsel 2011 (short-term assignment)
- Washington County Counsel 1996-2011
- Asst. Washington County Counsel 1981-1996
- Extensive general counsel experience in virtually every area of local government law.
  - Informal and formal advice and opinions
  - Drafting complex agreements, ordinances, ballot titles.
  - Negotiating contracts and settlements.
  - Annexations, district formations & dissolutions.
  - SDC's, LID's, taxation, budgeting and government finance.
  - Land use, municipal real estate, code enforcement
- Over 100 LUBA, circuit court and appellate cases.
- Leader in the legal community
  - Past Chair, OSB Government Law Section
  - Past President, Oregon County Counsels Association
  - AOC/County Counsel legislative committee
  - OSB Bar Press Broadcasters Committee
  - Numerous legislative workgroups
- Acknowledged expert in government law
  - Author of numerous legal publications on land use, eminent domain, legislation and other topics.
  - Frequent trainer/speaker to such groups as the American Planning Association, International Municipal Attorneys Association, Law Seminars International, Oregon City Attorney Association, Oregon State Bar, Urban Land Institute.
- Representative clients include: Lincoln City, Gresham, King City, Clatsop County (land use hearings officer), Columbia County, Coos County, Curry County, Marion County, Multnomah County (land use hearings officer), Washington County, Wasco County, Clackamas River Water District
- References and work samples available on request.

I take pride in providing timely, accurate and cost-effective legal advice to help local governments achieve their goals. For more information, including my practice principles, please visit:

Legal Representation and  
Solutions for Government

[www.oregongovernmentlaw.com](http://www.oregongovernmentlaw.com)

**Agenda Item**  
**Service District Meetings**

- [Board Packets for the Service District meeting can be found on the Commission Agendas page.](#)

**Agenda Item**  
**Staffing Recommendations**

- [Planning Director Memo](#)
- [Public Works Director Memo](#)



## Wasco County Planning Department

*"Service, Sustainability & Solutions"*

2705 East Second St. • The Dalles, OR 97058  
Phone: (541) 506-2560 • [wcplanning@co.wasco.or.us](mailto:wcplanning@co.wasco.or.us)  
[www.co.wasco.or.us/planning](http://www.co.wasco.or.us/planning)

To: Board of County Commissioners

Through: Tyler Stone, Administrative Officer

From: John Roberts, Former Planning Director JR

Date: December 9, 2014

Re: Designation of an "Interim Planning Director"

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I am fully confident Angie Brewer, senior planner, has the skills, land use planning background, aptitude, disposition and drive to serve as interim planning director. The following identify specific reasons I believe it is important the county designate Mrs. Brewer in said position:

Statutorily Required - ORS 215.042 requires counties designate a planning director:

**215.042 Planning director.** (1) The governing body of each county shall designate an individual to serve as planning director for the county responsible for administration of planning. The governing body shall provide employees as necessary to assist the director in carrying out responsibilities. The director shall be the chief administrative officer in charge of the planning department of the county, if one is created.

(2) The director shall provide assistance, as requested, to the planning commission and shall coordinate the functions of the commission with other departments, agencies and officers of the county that are engaged in functions related to planning for the use of lands within the county.

(3) The director shall serve at the pleasure of the governing body of the county.  
[1973 c.552 §9]

Land Use Decisions & Laws – There needs to be a clear understanding who in the department and county has final decision making authority regarding 1) compliance and administration of both the National Scenic Area and Wasco County land use and development ordinances (LUDOs), 2) ministerial and land use decisions, and 3) state and federal laws.

Personnel Management – An individual within the department needs to be accountable for required personnel responsibilities and management. Specifically, employee time sheets and evaluations need to be reviewed and conducted.

Plats – All plats that are approved need a "planning director" signature.

Planning Commission – Having “planning director” representation and assistance at planning commission meetings is statutorily required.

External Communications – There are numerous external and intra-government communications that need and rely on an individual designated as “planning director.” Examples include project coordination or higher-level conversations with the Department of Land Conservation & Development, Gorge Commission and Energy Facilities Siting Council.

Leadership & Management – There are many situations, both internal and external, that arise on a daily and weekly basis that need leadership. The leadership is important in managing day-to-day issues, setting direction and establishing priorities.

### Expectations & Work Program Moving Forward

Even in light of having an interim planning director, the Board needs to be aware of the anticipated impacts to the department’s work program priorities. In losing the existing planning director the department’s strategic planning and work program priorities will be significantly compromised. The Board should anticipate only minimal progress or involvement with the following:

- Project planning / long range planning (e.g., LUDO updates)
- Public outreach
- Inter-jurisdictional coordination / staff support to governing bodies
  - Collaborating with county administrators and officials, developers and business leaders in cooperatively dealing with special projects and events.

Until such time all planning positions are backfilled or appropriately re-structured, there will be fewer personnel in the planning department to address issues and projects outside mandated development review. In 2014 the department processed a record number of permits (approximately 200). There is no indication that development review and caseloads will diminish in 2015. As such, all available planning department resources need to continue to be committed to public service at the front counter and processing land use applications.





2705 EAST 2ND STREET  
THE DALLES, OR 97058-4097

541-506-2640  
FAX-506-2641

To: Wasco County Board of Commissioners  
Through: Tyler Stone, Administrative Officer  
From: Marty Matherly, Public Works Director  
Date: December 10, 2014  
Re: Appointment of "Interim Public Works Director"

I am fully confident Arthur Smith, Project Manager, has the skills, background and ability to serve as "Interim Public Works Director". Arthur has been with the department for over 22 years and throughout this time has gained extensive knowledge of the operations and management of a county road department. This experience and tenure qualifies him to be employed as county road official.

Road Officials duties are identified in ORS 368.046.

386.046 (1) A county governing body may employ an engineer or practical road builder as a county road official.

(2) A county road official shall work under the direction of the county governing body and shall:

- (a) Assist the county governing body in preparing specifications for county work to be done on any road within the county;
- (b) Superintend work done by the county upon roads within the county, whether the work is done under contract or otherwise;
- (c) Recommend to the county governing body methods to be adopted for the construction, improvement, repair and maintenance of roads; and
- (d) Perform other duties assigned by the county governing body.

Arthur has the support of the Road Department managers and will be a good leader. I recommend that Arthur Smith be appointed "Interim Public Works Director".




**Agenda Item**  
**Assessment and Taxation End of Year Report**

- [A & T Report](#)

November 26, 2014

TO: Tyler Stone, County Administrator

From:  Tom Linhares, Interim Director of Assessment & Taxation

RE: Year End Status Report

Since I am nearing the end of my initial work here in Wasco County I thought it would be a good time to update you, the commissioners and others on the activities of the Department of Assessment & Taxation.

When I first started working as the Interim Director there were two overarching objectives that I had established: 1) provide leadership and guidance to the staff so that the routine, day-to-day tasks were carried out, and 2) produce an accurate assessment and tax roll including mailing property tax statements on time. I am very proud of the fact that we have accomplished both of those objectives.

I say "we" on purpose for I could not have done anything without the hard work of every single employee of the Department of Assessment & Taxation. They have maintained a positive attitude and gone about their work despite the major disruption caused by Tim's sudden death. Employees such as Darlene Lufkin, Donna Mollet and Linda Perkins had to "step up" to fill the void and they did so admirably. Darlene especially, as I have pointed out before, really went above and beyond.

In addition the support and cooperation that you, the commissioners and other department heads have provided during this difficult year was critical to our success. I could not have accomplished my objectives without that valuable assistance for which I am very grateful.

One aspect of the commissioners' support bears pointing out – the decision to bring Jill Amery on board in May. That has been a godsend, especially during the two months I was out of the country. Jill did an incredible job with two very difficult issues and I shudder to think what I would have faced upon my return if not for Jill's guidance during those two months. She continues to provide much needed technical and leadership skills that are moving us forward on a daily basis.

Other partners have also played an important role in making this year a success – the Department of Revenue, other counties and Thomson Reuters. When it came time to finalize the assessment roll and calculate taxes, Thomson Reuters was incredible in the

amount of resources they provided and we could not have completed that process without them.

### **New Initiatives**

While I interpreted my role as merely providing guidance and stability, I am actually quite proud of some significant improvements that the office has made during this past year. Recognizing that we are understaffed, new processes and work flows that make us more productive and efficient can only help us achieve the proverbial "more with less".

- 1) Converting the Trimester Property Tax Payment Reminder Notices from letter format (requiring printing, stuffing envelopes and running the envelopes through the postage machine) to a postcard format for the May 15 trimester payment. This new process is not only more efficient but also less expensive. Tax Collection Deputy Linda Perkins came up with this idea and spear-headed the project in conjunction with Lane County.
- 2) Implementing software to the Ascend assessment and tax collection data base to calculate interest due when property tax refunds are issued. While this wasn't the sole reason we had so much trouble balancing tax collections last year, not having the Ascend system calculate and account for refund interest certainly didn't help matters. Thomson Reuters provided the software free of charge and only charged the county for a couple of hours of time for configuring the new software.
- 3) Allowing property owners to pay their property taxes with a debit or credit card, including paying on-line. This was the brainchild of Office Specialist II Alexis Davila and was prompted by input from property owners. We selected Point and Pay Systems as the service provider since they are the same company that allows for debit/credit payments in other county offices. The implementation went fairly smoothly and we were able to get the necessary systems in place prior to the start of tax season. To date, 65 payments have been made using the new system for a total of \$145,538.95 in property tax collections.
- 4) Changing county tax lot map maintenance from the Oregon Department of Revenue to Lane County effective July 1, 2014. This was initiated by Lane County as our A&T software data base support provider and was supported by GIS coordinator Tycho Granville. All indications are that the transition went smoothly and the work is now getting done quicker and more accurately.



## **Staffing and Space Needs**

I have said it many times over the last 10 months but it bears repeating – the staff in the Department of Assessment & Taxation are excellent and are professionally serving the citizens of Wasco County. Staff members were dealt a terrible blow last January with the sudden death of county assessor Tim Lynn. Despite their grief and the loss of a valuable, key employee they continued to perform their duties and many took on additional responsibilities.

This despite the fact that it has long been recognized that the office is understaffed, particularly in the appraisal area.

The appraisal staff consists of the Chief Appraiser Darlene Lufkin, Property Appraiser II Melanie Brown and Property Appraiser I Brandon Jones. This level of staffing barely allows for appraising new construction, processing applications for farm/forest special assessment and reacting to property owner inquiries regarding the value of their property. No reappraisal work has been done for 11 years and many properties have not been reappraised for over 22 years.

In addition, there are still a large number of accounts where the property inventory is not entered into the appraisal software. This means that the values from year to year need to be “trended” which is not nearly as accurate as “recalculation”. It is our hope to capture property inventory for as many properties as possible during the coming year.

There are ways to make the appraisal staff more efficient, such as purchasing software to draw building diagrams and calculate the square footage of those buildings. Jill has established this project as one of her goals for next year.

Still, that will not increase productivity enough to even begin to think about conducting any reappraisals. So we will be most likely include in our 2015-16 budget request an additional appraisal position.

However, even if we were to gain a fourth appraisal position there would literally be no place to assign that person with an adequate work station.

And we have other space challenges as well. Office Manager Marci Beebi's work station is located close to the front counter which does not allow her the privacy required for her supervisory responsibilities.

At this point we have no solution to the problem. We have kicked around some ideas - moving the appraisal staff to a vacant county building, move the file cabinets to somewhere else within the courthouse, swap space with the Clerk's Office and/or take

over the County Treasurer's office. None of the alternatives are particularly appealing. But something will have to be done to accommodate a fourth appraisal position.

### **Assessment & Taxation Software**

One of the biggest challenges this past year has been the continuing implementation and training involved in the "new" software for assessment and taxation. The Manatron / Thomson Reuters appraisal software (Proval) has been in use for nearly three years and the assessment/tax collection (Ascend) software has been in place for one and one-half years.

As discussed previously, much of the initial training was provided to former county assessor Tim Lynn and most of that knowledge was lost with Tim's passing. When I took over it was almost as if we were starting from scratch. Fortunately, Thomson Reuters recognized our dilemma and really stepped up to assist us in every facet of the assessment and taxation process.

We have made great progress in the last year. Tax collections are now being balanced with the turnovers to County Treasurer Chad Krause on a daily and monthly basis. Real market and specially assessed farm and forest land values were successfully rolled from Proval into the Ascend software. Tax calculations were completed for each taxing district. And property tax statements were mailed timely to over 17,000 accounts.

There were many stumbling blocks along the way. Staff had made numerous errors in entering data during the year that had to be corrected to produce accurate results. Much of this had to do with a lack of training. With Thomson Reuter's help we are now far more proficient and these errors should be greatly diminished during the coming year.

There is still much to learn and this will happen as we gain experience using the many different data entry screens and the various reports that are available.

Still, the software is very complex and is written to accommodate both small and large counties as well as counties in states other than Oregon. Even after all this time the refrain of "can't we just go back to our old system" can still be heard on a regular basis.

Jill and I plan to visit a couple of the smaller, eastern Oregon counties that have used the same software for several years and swear by the results they achieve with it. Are they using it differently than we are? What best practices can we take away from them as we continue to refine our processes and procedures? Are we struggling due to lack of training or is something else holding us back?



One area that is holding us back is not having an in-house data base manager to rely on. For all its functionality, both Proval and Ascend have only certain built-in reports available. It is assumed that to get the most out of the software much of the work is based on scripting SQL queries to access the data base information into useable reports. This was something that Tim was very good at. Unfortunately, no one on staff here in the assessor's office nor in the IT department has any experience with complex data base programs or writing SQL queries.

This will have to be rectified in order to tap the full potential of Proval and Ascend going forward.

### **Ongoing Work Schedule**

It appears that since the start of 2014 I have worked just under 1,000 hours for both Wasco County and Multnomah County. This is well below the maximum allowed under PERS rules for retirees.

Originally I had anticipated being done working for Wasco County at the end of 2014, just prior to Jill taking office as county assessor. Yet both you and Jill have expressed an interest in continuing my contract services beyond the first of the year, perhaps for most of the calendar year.

The focus of my work would naturally change. Rather than leading the office my role would shift to more of a trainer and a "resident expert". There is also a need to develop written procedures on the major tasks that I took responsibility for this past year. This includes processing real property returns, state responsibility industrial values and centrally assessed (utility) values. I would also be available to help with the assessment and tax roll process next fall.

I have discussed this with Jill and she and I both feel that could be accomplished by my working an average of one week per month. Some months would require more time and other months less. I would plan on working the two weeks that Jill is scheduled to be out of the office at the end of January.

While we did not budget for this continued service there seems to be an understanding that funds could be found to make this happen. Based on an average of 30 hours per month for all 12 months (probably an exaggeration) the total cost would be \$12,600 plus employee taxes, evenly split between 2014-15 and 2015-16.

If this is going to be a problem then we should get together to discuss what my role, if any, will be after the first of the year and how that might impact the budget.

## Final Thoughts

It is amazing to me that the year is almost over. It seems like just yesterday that I started work for Wasco County.

I can't say that it has all been fun, but it certainly has been challenging. And I have developed a great deal of respect for the management team here at Wasco County. You have some excellent department heads and I have thoroughly enjoyed getting to know them and working with them. Monica Morris and Barbara Case have been particularly helpful.

The Commissioners and you have been so supportive and that has made my job that much easier. And Sue Stephens and Kathy White are awesome and have gone out of their way to provide me any assistance I needed.

I am extremely proud of the work that the Department of Assessment & Taxation has accomplished this year. The staff has been great and I could not have asked for better employees to work with.

Jill has already mastered a great deal of the work of a county assessor and I firmly believe she will soon be another of those top flight managers working for the county. It has been great to work with her and I look forward to working with her next year.

Thank you again for the opportunity to serve the citizens of Wasco County. It has been an honor and one of the highlights of my public service career.

cc: Jill Amery, Incoming Wasco County Assessor  
Rick Shack, Oregon Department of Revenue  
Doug Schmidt, Immediate Past-President, Oregon State Association of County Assessors



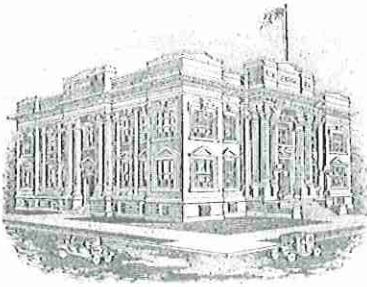
**Agenda Item**  
**North Central Public Health District Quarterly Report**

- [No documents have been submitted for this item –](#)

[RETURN TO AGENDA](#)

**Agenda Item**  
**Contingency Request**

- [Staff Memo](#)
- [Quote](#)



# WASCO COUNTY

## Facilities

**Fred Davis**  
Facilities Operations Manager  
511 Washington St.  
Suite 101  
The Dalles, OR 97058-1599  
phone: 541-506-2553  
fax: 541-506-2551  
cel: 541-993-3280  
e-mail: [fredd@co.wasco.or.us](mailto:fredd@co.wasco.or.us)

December 11, 2014

Attention: BOCC

Re: Funding for unanticipated purchase

In that during last year's budgeting process we were told to "budget what we spent" from the previous year and if additional funding was needed we were told to bring it before the board for consideration of the need and funding options. I have reached that point in my furniture budget line. I need to purchase an ergonomically acceptable desk and three fully adjustable chairs but my remaining budgeted furniture funds are inadequate. I have \$880.50 remaining and the OfficeMax quote for the items (including estimated shipping) is \$1,991.50. The items to be purchased are, in part, in response to SAIF claims that have been filed. The additional chair will be purchased in response to an ergonomic evaluation of a work space. All chairs meet the standards that are recommended by SAIF and fit the requirements that I use in the ergonomic evaluation of a work space. This is all aimed at protecting our staff and managing our insurance risk. Since the budget reduction method is reflected in every area of my budget it is unlikely that waiting to see what I might have left in other line items at the end of the year will cover the needs that go beyond anticipated costs.

*Fred Davis*

Item	Qty	Alias 1	Mfg	Cat	Part Number	Part Description	Sell	Ext Sell
1	3		GLB	GUS	3212	GLOBAL GRANADA LOW BACK MULTI TILTER TASK CHAIR	\$ 363.00	\$ 1,089.00
					~03	GRADE 03		
					~SPKL	SPRINKLE		
					S110	1-BLACK		
					3N	A-(STD) HT/ADJ T-ARMS CURVE...		
					BK	F-(STD) BLACK		
					C65	C-(STD) 2" DUAL WHEEL CASTER		
					~	(STD)		
					~	(STD)		
					~	(STD)		
					~	(STD)		
					~	(STD)		
2	1		HON	HCG	H10592	10500 Series Desk Shell 72W x 30D x 29-1/2H	\$ 334.00	\$ 334.00
					.C	LAM: Harvest		
					C	LAM: Harvest		
3	1		HON	HCG	H10502	10500 Series Floorstnd Full Ht Ped B/B/F 15-5/8W x 22-3/4D	\$ 299.00	\$ 299.00
					.C	LAM: Harvest		
4	1		HON		FREIGHT	FREIGHT FOR ONE DESK AND PEDESTAL	\$ 65.00	\$ 65.00
5	1		WRT	WRT	2151-22	Standard Sys. BLK W/22 Budget Pinnacle 2 Arm	\$ 184.50	\$ 184.50
					2	JelRite Palm Support Foam		
6	1		WRT		FREIGHT	FREIGHT FOR KEYBOARD TRAY	\$ 20.00	\$ 20.00
						Grand Total		\$ 1,991.50

**Agenda Item**  
**Executive Session**

- [No documents have been submitted for this item –](#)

[RETURN TO AGENDA](#)



# Wasco County

## SHERIFF

511 Washington St., Suite #102

The Dalles, Oregon 97058

Phone 541-506-2580

Fax 541-506-2581

August 28, 2014

TO: Region 35 700/800 Mhz. Regional Planning Committee  
Joe Kuran, Chairman

FROM: Lane Magill Wasco County Sheriff's Office (Chief Deputy)

Chairman Kuran and the Committee at large:

Please consider this document to be a formal appeal of the recent 700 MHz Regional Planning Committee (hereafter RPC) decision granting the state of Oregon authority to unilaterally seize 700 MHz general use frequencies from entities to which such frequencies were originally allocated – *by the RPC*. It is instructive to note that the bodies from which these general use frequency allocations are being appropriated are located - almost exclusively - in rural areas of the state, including Wasco County.

Not accidentally, this request by the state places it in a position to force entities from whom the allocations are being seized to either -1) delay or abandon the establishment of their own 700 MHz systems; or -2) use the state's proprietary system (which presently does not exist) for communications. The decision to grant such virtually unrestricted authority should be considered unwise, unfair and in fact tantamount to the RPC rejecting the validity of its own original general use frequency allocation criteria.

Further, the state's request is in direct contravention of a requirement set forth in the 2011 Oregon Department of Transportation Budget Note by the 2011 Oregon Legislature - simply that ODOT/SRP consult with any and or all existing communications providers to ensure that the state neither overbuilds existing infrastructure nor duplicates existing services. Even though such overbuilding and duplication is proposed by the state in its request to the RPC, no such consultations have occurred. Therefore, the state's request to the RPC is unequivocally in violation of both legislative conditions and should for that reason alone be invalidated. Furthermore it has been indicated by the RPC that each entity involved with this process has a "vote" with the committee directly related to the mentioned issues and other related items of the committee. This has not been allowed by the RPC, nor has the RPC advised those individual entities of the process.

Further, central to the state's request for appropriation of general use frequency allocations is the presumption that a communications system *will – not does –* exist to utilize the requested allocations. To quote the state application:

*"The state will present a request for general use frequencies to be used in a wide area trunked radio system that is presently under construction".* There is simply no empirical evidence supporting that premise. The irrefutable

reality is that the Oregon/OWIN/SRP “wide area network” has been “under construction” for nearly ten years; with little to show for the tens – or hundreds - of millions of taxpayer dollars expended.

The RPC decision to grant the state the requested authority to prematurely seize existing general use frequency allocations on the basis of an unproven – *and based on the state’s prior performance questionably necessary* - future need; would at least on its face appear to be not only imprudent; but founded in historically flawed logic. Additionally, the RPC has advised the frequencies in question are “theirs” indicating no other agency has a right to utilize these frequencies.

In summary:

There is an abiding concern among rural regions that the granting of this essentially unrestricted authority is both premature and unwise; considering -1) the virtual nonexistence of any prior input by those most affected; and -2) the practical absence of any examinations or reviews to analyze and/or assess the potential affect(s) of such seizure upon existing or planned local/regional public safety communications. It is yet another example of applying a centralized, one-size-fits-all, urban-centric solution at the demonstrable expense of the Oregon subdivisions, citizens, agencies and entities who inhabit fully 70% of the land area of the state of Oregon.

The state request in question – and recently approved by the RPC - proposes to overbuild existing infrastructure and duplicate existing services, contrary to the budget note included – at the request of the state legislature - in the 2011 Oregon Department of Transportation budget.

Awarding the state authority to unilaterally seize existing allocated 700 MHz general use frequencies for future redistribution at its sole discretion would not only constitute a breach of the state’s myriad fiduciary obligations to its subdivisions, local/regional public safety agencies and organizations; but also to the citizens who have entrusted it with their welfare. Also of note redistribution would not be need if the state would have done more investigation in the actual frequencies they actually needed.

It is the intent of the parties to this appeal to exhaust the appellate process if necessary in order to preserve and protect the interests of existing 700 MHz general use frequency holders; and by extension the individual and collective interests of the Oregonians served by local and/or regional communications entities. As well as rural counties not potentially being “held hostage” by a larger governmental agency who will force these agencies to be at their beckon call, thus draining rural funding streams.

Sincerely,  
Lane Magill Chief Deputy  
Wasco County Sheriff’s Office

# North Central Public Health District

## Service Plan

2014-2015



**Public Health**  
Prevent. Promote. Protect.



The NCPHD Service Plan documents the allocation of staff resources to meet the needs of the community as determined by the Board of Health through the budget process. Materials and Services to support the activities of staff are not detailed in this document. That information can be found in the approved budget.

201.23.7141 PUBLIC HEALTH

- Health Officer enforces public health laws
- Director ensures compliance, appropriate public health practice, professional accountability, public health accreditation work
- Birth and death registration
- Evaluate residential and commercial waste water treatment
- Solid waste management
- School Nursing
- Healthy Start
- STD Services

FTE:

Director	1.00
Supervisors	1.76
Health Officers	0.22
Nurse Practitioner	0.24
Nurses	0.70
EH Specialist	0.50
Admin	<u>1.53</u>
	5.95

Revenue sources that support the activities in this fund include vital records fees, school nursing contracted fees, Healthy Families funding from NCESD, sewage system fees, and Wasco, Sherman and Gilliam County payments.

## 201.23.7142 WIC

- Women, Infants, & Children (WIC) Supplemental Nutrition Program

FTE:	
Supervisor	0.05
Program Manager	0.28
WIC Techs	2.00
Admin	<u>1.06</u>
	3.39

Revenue sources that support activities in this fund include federal dollars passed through the fiscal agreement with the Oregon Health Authority.

## 201.23.7143 MCH - CAH

- Childhood & adult vaccine services

FTE:	
Supervisor	0.05
Nurses	0.69
Admin	<u>0.84</u>
	1.58

Revenue sources that support activities in this fund include fees from immunizations and the fiscal agreement with the Oregon Health Authority.

## 201.23.7144 REPRODUCTIVE HEALTH

- Women's health exams and birth control services
- Breast & cervical cancer screening

FTE:	
Supervisor	0.05
Deputy Health Officer	0.02
Nurse Practitioner	0.56
Nurses	1.17
Admin	<u>2.15</u>
	3.95

Revenue sources supporting activities in this fund include fees from Oregon Health Plan, private insurance billing, CCARE, Breast and Cervical Cancer Program and the fiscal agreement with the Oregon Health Authority.

#### 201.23.7145 STATE SUPPORT

- Communicable Disease and Sexually Transmitted Disease prevention  
And investigation

FTE:

Supervisor	0.05
Nurses	0.30
Admin	<u>0.25</u>
	0.60

Revenue sources supporting activities in this fund are CD prevention fees, STD fees and state support dollars through the fiscal agreement with the Oregon Health Authority.

#### 201.23.7146 ENVIRONMENTAL HEALTH

- Inspect and license local restaurants, food facilities, traveler's accommodations  
swimming pools and spas

FTE:

EH Supervisor	0.15
EH Specialist	0.30
Admin	<u>0.34</u>
	0.79

Revenue sources supporting activities in this fund are food handler fees, restaurant, and facility and pumper truck fees.

#### 201.23.7148 PERINATAL HEALTH

- Maternity Case Management
- Perinatal home visits

FTE:

Supervisor	0.10
Nurses	0.04
Admin	<u>0.20</u>
	0.34

Revenue supporting activities in the fund include Maternity Case Management fees and Medicaid Administrative Claiming.

#### 201.23.7149 PHEP

- Public Health Emergency Preparedness

Supervisor	Director
PHEP Coord.	0.80
Health Officers	0.12
Nurses	<u>0.96</u>
Admin	0.20

Revenue sources supporting activities in this fund include the fiscal agreement with the Oregon Health Authority and the Medical Reserve Corp funding received through NACCHO.

#### 201.23.7152 HEALTH PROMOTION

- Childhood Obesity Project
- Case Management for high utilizers of healthcare services
- Healthy Women Get Ready

Nurse	0.45
-------	------

Revenue sources supporting activities in this fund include grant dollars from Columbia Gorge CCO, Eastern Oregon CCO and the March of Dimes.

#### 201.23.7153 IMMUNIZATION SPECIAL PAYMENTS

- Vaccine Accountability
- Enforcement of school immunizations
- Technical assistance for healthcare providers who provide vaccinations

Nurse	0.16
Admin	<u>0.08</u>
	0.24

Revenue sources supporting activities in this fund include the fiscal agreement with the Oregon Health Authority.

#### 201.23.7154 CACOON & COMMUNITY CONNECTIONS NETWORK

- Care Coordination for families that have children with special health needs
- Collaboration to promote optimal health and development in children and youth

Health Officer	0.04
Nurse	0.26
Admin	<u>0.07</u>
	0.37

Revenue sources supporting activities in this fund include the fiscal agreement with OHSU, Oregon Center for Children and Youth with Special Health Care Needs.

#### 201.23.7155 TOBACCO PREV & ED

- Tobacco Education and Prevention

Supervisor	Director
TPEP Coord.	1.00
PHEP Coord.	0.20
Admin	<u>0.30</u>
	1.50

Revenue sources supporting activities in this fund include the fiscal agreement with the Oregon Health Authority.

#### 201.23.7156 WATER

- Monitor public water systems

FTE

:

EH Supervisor	0.15
EH Specialist	0.20
Admin	<u>0.29</u>
	0.64

Revenue sources supporting activities in this fund include the fiscal agreement with the Oregon Health Authority.

#### 201.23.7158 BABIES FIRST

- Case Management and home visits for families of newborn infants with health risks

FTE

:

Supervisor	0.05
Nurses	0.84
Community Health Worker	<u>.55</u>
Admin	<u>0.05</u>
	1.49

Revenue sources supporting activities in this fund include the fiscal agreement with the Oregon Health Authority and Targeted Case Management Fees billed per visit to OHP.

#### 201.23.7159 OREGON MOTHERS CARE

- Assist women in accessing early prenatal care and Oregon Health

Plan

Community Health Worker	0.20
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Revenue sources supporting activities in this fund include the fiscal agreement with the Oregon Health Authority.

207.23.7207 HAZARDOUS WASTE & RECYCLING

- Provides hazardous waste collection and disposal services
- Promotes recycling to increase rates

EH	0.20
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Supervisor

Solid Waste	1.00
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Coordinator

Admin	0.28
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	1.48
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Revenue sources supporting activities in this fund include surcharge fees , Sherman County payments and equipment sales.

## Revenue and Expenditure by Fund

### NORTH CENTRAL PUBLIC HEALTH DISTRICT

Fiscal Year: 2015 Through Period: 3

	2015 Budget	0 - 3 Actual	Year-To-Date Actual	Encumbrances	Balance	Expend %
<b>FUND: 201 PUBLIC HEALTH FUND</b>						
REVENUES	2,223,195.00	446,924.10	446,924.10	0.00	1,776,270.90	20.10
EXPENDITURES	2,223,195.00	495,982.77	495,982.77	0.00	1,727,212.23	22.31
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	0.00	(49,058.67)	(49,058.67)	0.00	49,058.67	0.00
 <b>GRAND TOTAL REVENUES</b>	2,223,195.00	446,924.10	446,924.10	0.00	1,776,270.90	20.10
<b>GRAND TOTAL EXPENDITURES</b>	2,223,195.00	495,982.77	495,982.77	0.00	1,727,212.23	22.31
 <b>GRAND EXCESS OF REVENUES OVER EXPENDITURES</b>	0.00	(49,058.67)	(49,058.67)	0.00	49,058.67	0.00



# Revenue and Expenditure by Fund

## NORTH CENTRAL PUBLIC HEALTH DISTRICT

Fiscal Year: 2015 Through Period: 3

	2015 Budget	0 - 3 Actual	Year-To-Date Actual	Encumbrances	Balance	Expend %
<b>FUND: 201 PUBLIC HEALTH FUND</b>						
REVENUES	2,223,195.00	446,924.10	446,924.10	0.00	1,776,270.90	20.10
EXPENDITURES	2,223,195.00	495,982.77	495,982.77	0.00	1,727,212.23	22.31
EXCESS OF REVENUES OVER EXPENDITURES	0.00	(49,058.67)	(49,058.67)	0.00	49,058.67	0.00
 GRAND TOTAL REVENUES	2,223,195.00	446,924.10	446,924.10	0.00	1,776,270.90	20.10
GRAND TOTAL EXPENDITURES	2,223,195.00	495,982.77	495,982.77	0.00	1,727,212.23	22.31
 GRAND EXCESS OF REVENUES OVER EXPENDITURES	0.00	(49,058.67)	(49,058.67)	0.00	49,058.67	0.00

						Annual		
	First Quarter Actuals					BUD	Actual	BUD
Jul - Sept	2011	2012	2013	2014		2014	2014	2015
Immunization Fees								
Fees	3,535	3,084	3,000	2,801		29,000	13,864	17,000
Insurance	2,442	2,020	654	854		17,400	3,888	8,000
OHP	2,390	866	3,585	571		13,050	14,812	17,000
	8,367	5,970	7,239	4,226		59,450	32,564	42,000
Family Planning Fees								
Fees	795	1,268	712	454		7,500	3,966	5,000
Insurance	992	2,240	2,201	1,524		15,000	11,941	10,000
OHP	6,483	8,147	7,523	7,989		76,500	51,834	45,000
CCARE	32,615	44,794	38,288	20,770		175,000	133,782	170,000
	40,884	56,449	48,724	30,738		274,000	201,523	230,000
Total	49,251	62,419	55,963	34,964		333,450	234,087	272,000

		FY 2014 Actual				
	Actual	Wasco	NCPHD	2014		BUD
	FY 2013	Jul - Dec	Jan - June	Total		2014
Immunization Fees						
Fees	14,525	7,291	6,573	13,864		29,000
Insurance	8,564	1,237	2,651	3,888		17,400
OHP	5,732	8,912	5,900	14,812		13,050
	28,821	17,440	15,124	32,564		59,450
Family Planning Fees						
Fees	4,363	1,598	2,368	3,966		7,500
Insurance	9,144	5,357	6,584	11,941		15,000
OHP	41,373	18,727	33,108	51,834		76,500
CCARE	157,058	79,076	54,705	133,782		175,000
	211,938	104,758	96,765	201,523		274,000
	240,760	122,199	111,888	234,087		333,450
						272,000

Selected artwork from the 2014 The Dalles Art Center show Viva Los Artistas!



Pablo Solares



Suzanne Telles



Ruby Garza



Carmen Sonnes

## WASCO COUNTY CULTURAL TRUST COALITION



### 2014 RECIPIENTS:

Columbia Gorge Arts & Cultural Alliance  
Gorge Arts and Culture Map

South Wasco County School District  
Redsides POWWOW

The Theatre Company of The Dalles  
Missoula Children's Theatre

Main Street Mosier  
Sharing Our Gifts

Wonderworks  
Music & Art Experiences  
for Children

The Dalles Art Center  
Viva los Artistas!

For information or grant applications  
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